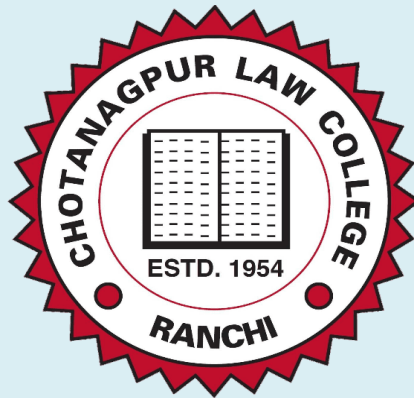




**CNLC EXAMINATIONS (FOR FAIR, TRANSPARENT & EFFICIENT
CONDUCTION) RULES 2025**
(With Effect from Session 2025-26 Academic Year)



Chotanagpur Law College, Ranchi
(A B++ NAAC Accredited Institution)
Nyay Vihar Campus, Namkum
Ranchi, Jharkhand, India
Pin Code-834010



CNLC EXAMINATIONS (FOR FAIR, TRANSPARENT & EFFICIENT CONDUCTION) RULES 2025

Preamble:

Whereas, it is expedient to define rules relating to standard of procedure and conduction of examinations; it is hereby *enacted* to uphold fairness, transparency, and efficiency in academic assessments. These rules ensure equal opportunity, clear accountability, and streamlined processes, fostering integrity while maintaining the highest standards of examination conduct.

1. Title and Commencement

- i. These Rules shall be called the CNLC Examinations (for fair, transparent & efficient conduction) Rules 2025
- ii. These rules take effect upon issuance of the official notification regarding conferment of autonomous status to Chotanagpur Law College, Ranchi by University Grants Commission (UGC) and Ranchi University, Ranchi.

2. Definitions

Unless the context otherwise requires:

- (a) **Academic Year:** Two consecutive semesters (odd and even).
- (b) **Board of Examinations:** The governing body overseeing examination policies and conduct, ensuring UGC and BCI compliance, comprising the Principal, Controller of Examinations, Additional Controller of examinations, Dean (Academic & Research), Dean (Student Welfare) and 2 nominated faculty.
- (c) **CBCS:** A system allowing students to select prescribed courses.
- (d) **CNLC:** Chotanagpur Law College, Nyay Vihar Campus, Namkum, Ranchi
- (e) **Chief Controller of Examinations:** Principal of the college shall be ex-officio Chief Controller of Examinations
- (f) **CGPA:** Cumulative Grade Point Average, measuring overall performance.
- (g) **College:** Chotanagpur Law College, Namkum, Ranchi
- (h) **Controller of Examinations & Additional Controller of Examinations:** The officer, appointed for a three-year term, is entrusted with overseeing all examination-related responsibilities, including scheduling, question paper distribution, evaluation, result publication, and certificate issuance, under the Principal's guidance. Their monthly remuneration is determined by the Governing Council and may be revised periodically.
- (i) **Course:** A subject/paper with defined learning objectives, comprising lectures, tutorials, moot courts, projects, or viva.



- (j) **Credit:** A unit measuring coursework; one credit equals one hour of lecture or two hours of practical/fieldwork per week.
- (k) **Custodian of Confidential Papers** means securely storing and distributing confidential examination materials, such as question papers, answer sheets, mark sheets etc.
- (l) **Enrollment:** Admission and registration for the LL.B. (3 years) & LL.M (2 year) program.
- (m) **Examination Department:** It comprises the offices of the Controller and Additional Controller of Examinations, along with tabulators, office assistants, and other staff engaged in examination-related tasks.
- (n) **Examination Fund:** A separate fund created from the college's general fund to cover expenses related to paper setting, evaluation of answer sheets, and miscellaneous examination costs, excluding infrastructural expenditures.
- (o) **Examination:** Examinations encompass all assessments conducted by Chotanagpur Law College for LL.B (3 years) Degree Program & LL.M (2 years) program including LL.B and LL.M entrance exams for admission. Additionally, it will also cover any examinations administered by the college as a third party in cases where no specific regulations are prescribed.
- (p) **External Examiner:** An examiner not employed by the college.
- (q) **Grade Point:** Numerical weight assigned to a letter grade on a 10-point scale.
- (r) **Internal Evaluation:** Continuous assessments, including projects, moot courts, and tests.
- (s) **Invigilators:** Faculty or staff appointed to supervise examinations, enforce rules, prevent malpractices, and report to the examination department.
- (t) **Programme:** The three-year Bachelor Degree in Law (LL.B.) under CBCS & LL.M (2 Years) Program under CBCS system as per existing regulations.
- (u) **SGPA:** Semester Grade Point Average, measuring semester performance.
- (v) **Standing Committee for Examinations:** A subcommittee of the Board of Examinations, comprising the Principal, Controller of the examinations and Additional Controller of Examinations, responsible for approving paper setters, moderating question papers, and resolving urgent examination issues.
- (w) **Tabulators:** Officers appointed to compile and tabulate examination marks, reporting to the Controller of Examinations and Additional Controller of Examinations, with remuneration decided by the Governing Council.



3. Board of Examinations

(1) Composition

The composition of the Board of Examinations would be as follows:

Sr. No.	Designation	Role
1	Principal/Head of the Institution	Ex-Officio Chairperson
2	Controller of Examinations	Member-Secretary
3	Additional Controller of Examinations	Member-Secretary
4	Dean (Academics & Research)	Member
5	Dean (Student Welfare)	Member
6-7	Two Faculty Members (Nominated by the Principal)	Members

(2) Size & Tenure

- The Board comprises seven members to balance expertise and operational efficiency.
- Members serve a tenure of 3 years, renewable as per the existing rules and regulations, to ensure continuity and fresh perspectives.

(3) Duties of the Board of Examinations

The Board of Examinations provides expert guidance and recommendations on examination-related matters, ensuring compliance with UGC and BCI standards while upholding academic integrity. The execution of all duties shall be entrusted to the Standing Committee of Examinations.

a) Examination Policy Guidance

The Board advises on examination policies, including assessment methods (e.g., written exams, Field training, Moot Court, viva voce, or project-based evaluations). The Standing Committee of Examinations formulates, approves, and implements these policies.

b) Curriculum and Syllabus Alignment

The Board reviews and provides recommendations on question papers and evaluation schemes to align with the curriculum approved by the Academic Council and BCI standards. The Standing Committee of Examinations oversees final approvals and implementation.

c) Examination Conduct



The Board advises on best practices for scheduling, administration, and ensuring fairness in examination conduct. The Standing Committee of Examinations executes scheduling, administration, and enforcement of anti-malpractice measures, including secure question paper handling and robust invigilation protocols.

d) Evaluation and Result Declaration

The Board reviews proposed evaluation processes and suggests improvements for internal and external assessments. The Standing Committee of Examinations implements evaluation mechanisms and ensures timely result declarations.

e) Grievance Redressal & Grievance Redressal Framework

(i) The Board provides advisory inputs on grievance mechanisms, including scrutiny, re-evaluation, or rechecking. The Standing Committee of Examinations administers grievance redressal procedures, ensuring transparency and fairness.

(ii) The Board advises the Grievance Committee on examination-related complaints and recommends principles for natural justice. The Standing Committee of Examinations executes grievance resolution within 15 days. Appeals may be directed to the Chief Controller of Examinations, Dean (Academic & Research), and Dean (Student Welfare).

f) Record Keeping and Reporting

(i) The Board advises on documentation standards and compliance requirements. The Standing Committee of Examinations maintains examination records and submits periodic reports to the affiliating university and BCI's Legal Education Committee.

(ii) The Board provides recommendations for annual reviews of examination processes to identify improvements. The Standing Committee of Examinations conducts formal reviews and implements necessary changes.

g) Compliance with Regulatory Bodies

The Board monitors developments in UGC and BCI regulations and provides guidance on maintaining compliance. The Standing Committee of Examinations ensures adherence to all regulatory standards for autonomous colleges.



4) Procedures for the Board of Examinations

The Board operates with a procedural framework designed to ensure efficiency, transparency, and compliance with UGC and BCI regulations. The key procedures are:

a) Formation and Notification:

- (i) The Governing Council of the college constitutes the Board, with approval from the affiliating university.

b) Meetings and Quorum:

- (i) The Board convenes at least four times a year and can be convene anytime on the request of Member secretaries of the Board of Examinations.
- (ii) A quorum requires at least 50% of members, including the Chairperson.
- (iii) The Member-Secretary convenes meetings, circulating agendas at least seven days in advance.

5) Standing Committee for Examinations

a. Composition

- i. Principal: Chairperson.
- ii. Controller of Examinations: Member.
- iii. Additional Controller of Examinations: Member.

b. Powers and Functions

i.Examination Planning:

The Controller of Examinations & Additional controller of examinations shall prepare a draft examination schedule and assessment plan, which the standing committee of the examinations reviews and approves.

ii.Question Paper Setting:

The Dean (Academics & Research) shall prepare a list of faculty members for the relevant subjects and submit it to the office of the Controller of Examinations. The Standing Committee of Examinations, comprising the Chairman cum Chief Controller of Examinations, the Controller of Examinations, and the Additional



Controller of Examinations, shall determine the paper setters for the respective subjects. Once a question paper is prepared by the designated faculty, it will undergo review by the Standing Committee to ensure quality and alignment with the syllabus.

iii. Examination Conduction:

The Standing Committee of Examinations will ensure that examinations are conducted as per the approved schedule, prepared seat arrangements with invigilators (faculty members of the college) appointed by the office of the Controller of Examinations and prevention of leaks or malpractices related to Question papers and answer scripts.

iv. Evaluation Process:

The Standing Committee of Examinations shall ensure that answer scripts are evaluated by internal/external examiners or by both, with at least 30% external evaluation for objectivity, as recommended by UGC.

v. Result Approval and Publication:

The Standing Committee of the Examinations reviews and approves results, ensuring accuracy and compliance with grading policies. Results are published within 30–45 days of examinations, as per UGC guidelines, and communicated to the affiliating university for degree conferment.

4. Course Structure

a. Curriculum (LL.B(3 Years) Degree Program

The LL.B. (3 years) program comprises 2800 marks across 52 papers, detailed as follows:

Semester	Compulsory Courses	Practical Papers	Electives	Total Papers	Total Credits
I	9	0	0	9	36
II	9	0	0	9	36
III	5	1	2	8	30
IV	5	1	2	8	30
V	4	2	3	9	34
VI	4	2	3	9	34
Total	36	6	10	52	200

Semester I & II :

- Courses (9, 4 credits each, 50 marks): Jurisprudence, Contract-I, Contract-II, Family Law-I (Hindu Law), Family Law-II (Mohammedan Law), Bhartiya Nyaya Sanhita, Constitutional Law, Legal Writing (Including General



English), Human Rights & International Law.

ii. Total Credits: 36 per semester.

Semester III & IV:

iii. Compulsory (5, 4 credits each, 50 marks): Environmental Law, Bhartiya Nagrik Suraksha Sanhita (III: Juvenile Justice Act; IV: Probation of Offenders Act), Property Law, Administrative Law, Company Law.

iv. Electives (2, 50 marks): Land Laws (4 credits) or Information Technology Law & Cyber Law (4 credits); Legal History (3 credits) or Insolvency and Bankruptcy Laws (3 credits).

v. Practical (1, 3 credits, 100 marks): Professional Ethics, Accountancy for Lawyers, and Bar- Bench Relations (50 marks written, 30 marks practical, 20 marks viva).

vi. Total Credits: 30 per semester.

Semester V & VI:

vii. Compulsory (4, 50 marks): Law of Evidence (4 credits), Torts & Consumer Protection Laws (4 credits), Civil Procedure Code & Limitation Act (4 credits), Arbitration, Conciliation & Alternative Dispute Resolution Systems (3 credits).

viii. Practical (2, 100 marks each):

a. Professional Ethics, Accountancy for Lawyers, and Bar-Bench Relations (3 credits, 50 marks written, 30 marks practical, 20 marks viva).

b. Moot Court, Pre-trial Preparation, and Trial Proceedings (3 credits, 45 marks written, 45 marks practical, 10 marks viva).

ix. Electives (3, 4 credits each, 50 marks): Law of Taxation, and two from Interpretation of Statutes, Insurance Law, Criminology & Penology, Law and Medicine, Intellectual Property Rights.

x. Total Credits: 34 per semester.

b. Curriculum LL.M (2 Years) Program

The LL.M. (2 years) program comprises 1600 marks across 16 papers, detailed as follows:

Semester	Compulsory Courses	Practical Papers	Electives	Total Papers	Total Credits
I	4	0	0	4	24
II	0	0	4	4	24
III	0	0	4	4	24
IV	4	0	0	4	24
Total	8	0	8	16	96



Semester I & II

Compulsory Courses (4 courses, 6 credits each, 100 marks)

Legal Philosophy; Comparative Constitutional Law; Legal and Social Science Research Methodology; Law & Justice in a Globalizing World.

Specialized / Optional Subject Group (Choose any one group)

Group I: Constitutional Law (4 courses, 6 credits each, 100 marks)

Constitutional History of India & UK; Comparative Federalism; Judicial Process; Law Related to Women & Indigenous People.

Group II: Contract and Insurance (4 courses, 6 credits each, 100 marks)

General Principles of Contract (6 credits, 100 marks); Specific Contract (6 credits, 100 marks); Insurance (6 credits, 100 marks); Trade Law (6 credits, 100 marks)

Group III: Environmental Law (4 courses, 6 credits each, 100 marks)

International Environmental Law in India (6 credits, 100 marks); Environmental Law in India (6 credits, 100 marks); Environmental and Current Social Problems (6 credits, 100 marks); Intellectual Property Rights (6 credits, 100 marks);

Total Credits: 24 per semester

Semester III

Specialized / Optional Subject Group (Choose any one group)

Group I: Criminal Law (4 courses, 6 credits each, 100 marks)

Criminology and Penology (6 credits, 100 marks); Law of Crimes in India (6 credits, 100 marks); Crimes against Social & Economic Security and Problems of Their Control (6 credits, 100 marks); Cyber Crimes (6 credits, 100 marks)

Group II: Business Organization (4 courses, 6 credits each, 100 marks)

Business Organization (Company Law Excluding Management) (6 credits, 100 marks); Business Organization (Company Management and Administration) (6 credits, 100 marks); Regulation of Labour Management Relations (6 credits, 100 marks); Competition Law (6 credits, 100 marks)

Group III: Human Rights (4 courses, 6 credits each, 100 marks)

Human Rights Jurisprudence (6 credits, 100 marks); Human Rights Law in India (6 credits, 100 marks); International Law of Human Rights (6 credits, 100 marks); Law of Refugees and Internally Displaced Persons (IDP) (6 credits, 100 marks)

Total Credits: 24

Semester-IV (4 courses, 6 credits each, 100 marks)

Interpretation of Statutes; Dissertation – I; Dissertation-II; Viva-Voce;

Total Credits: 24

5. Examination and Evaluation

a. Schedule

- i. Examinations are held in December (odd semesters) and June (even semesters), with dates notified by the Controller at least 14 days prior.



- ii. Results are declared within six weeks; students may attend next-semester classes provisionally.

b. Examination Fund

- i. A separate Examination Fund shall be created from the college's general fund to cover expenses related to paper setting, evaluation of answer sheets, tabulation, and miscellaneous examination costs, excluding infrastructural expenditures, which shall be charged to the general fund.
- ii. The Examination Fund's account shall be operated by any two among the Principal, Controller of Examinations, and Additional Controller of Examinations.
- iii. All the vouchers/transaction details and related documents shall be provided to the account section till 31st March of the concerning year for the auditing purpose.

c. Examination Authorities and Duties

- i. Controller of Examinations & Additional Controller of Examinations:

Responsible for conducting all examinations and related activities, including:

- a.** Preparing and distributing blank answer scripts and supplementary sheets.
- b.** Arranging printing and secure delivery of question papers in sealed envelopes.
- c.** Issuing examination application forms, collecting fees, and distributing admit cards.
- d.** Notifying examination schedules, form submission deadlines, and fee details.
- e.** Receiving applications and fees, ensuring eligibility for admit cards.
- f.** Coordinating venue setup and logistics for smooth examination conduct.
- g.** Overseeing mark scrutiny, compilation, and tabulation, in coordination with Tabulators; preparing and publishing results.
- h.** Issuing mark sheets, degree certificates, and academic transcripts.
- i.** Arranging re-examination/review of answer scripts and issuing revised mark sheets.
- j.** Facilitating payments to paper setters, moderators, external examiners, and Tabulators via the Finance Officer, utilizing the Examination Fund.
- k.** Cancelling examination-related appointments if necessary for smooth



conduct.

l. Securely store confidential materials (e.g., question papers).

m. Deliver question papers to the invigilators 30 minutes before each examination.

n. Performing additional duties as directed by the Principal.

ii. Tabulators:

a. Compile and tabulate examination marks under the supervision of the Controller of Examinations and Additional Controller of Examinations.

b. Report to the Controller and Additional Controller, ensuring accuracy and timely submission of tabulated results.

c. Remunerated as per the decision of the Governing Council, with payments drawn from the Examination Fund.

iii. Office assistants:

a. Arrange seating and logistics for examinations.

b. Supervise conduct under the Head's oversight, per Controller's instructions.

c. Ensure fairness, addressing issues promptly.

d. Open question paper packets and seal answer scripts, with invigilators as witnesses.

e. Collect and verify answer scripts from invigilators in roll order.

iv. Invigilators:

a. Recommended by the standing committee of the Examination; maintain a duty roster with signatures sent to the Examination Department.

b. Report 30 minutes before examination start.

c. Distribute answer scripts and question papers.

d. Verify admit cards and registration certificates.

e. Announce rules: produce admit cards, leave prohibited materials outside, sign attendance sheets, write only roll numbers on question papers, use non-programmable calculators, fill answer script details.

f. Take attendance and sign answer scripts within one hour, ensuring no identifying marks beyond required details.

g. Collect and hand over answer scripts to the Centre-In-Charge in roll order, matching attendance.

h. Issue supplementary sheets after verifying full utilization, noting on answer scripts.



- i. Return surplus sheets to the examination department.
- j. Prohibit entry after 30 minutes and exit before one hour.
- k. Prevent malpractices, reporting to the examination department.
- l. Remain vigilant, submit a hall report post-examination.

d. Grading**i. Grading Scale****a. For LL.B (3 years) Degree Program**

Score	Grade	Grade Point
90%+	O (Outstanding)	10
85–89%	A+ (Excellent)	9.0
80–84%	A (Excellent)	8.5
75–79%	B+ (Very Good)	8.0
70–74%	B (Very Good)	7.5
65–69%	C+ (Good)	7.0
60–64%	C (Good)	6.5
55–59%	D+ (Above Average)	6.0
45–54%	D (Average)	5.5
<45%	E (Failure)	0

Minimum Pass: 45% (D grade) per course.

Grace Marks: Up to 2% of total paper marks in one final-semester paper, not for SGPA/CGPA improvement.

b. For LL.M (2 years) Program

Marks (%)	Grade Point	Letter Grade	Grade Description
90 & above	10	O	Outstanding
75 – 89	9	A+	Excellent
60 – 74	8	A	Very Good
55 – 59	7	B+	Good
50 – 54	6	B	Above Average
45 – 49	5	C	Average
40 – 44	4	P	Pass
Below 40	0	F	Fail
Absent	0	Ab	Absent



Minimum Pass: 40% (P grade) per course.

ii. Credit System

The credit system for the LL.B.(3 Years) & LL.M (2 years) programme defines the weightage assigned to various courses within the curriculum. A student's performance is measured by the number of credits earned along with the corresponding grade points. Satisfactory academic progress is contingent upon maintaining a minimum Cumulative Grade Point Average (CGPA) and achieving the required minimum grades in individual courses. To qualify for the degree, students must earn the specified number of credits outlined in these regulations. The distribution of credits for core courses, elective courses, and language courses has been detailed separately.

(a) Assignment of Credits

Credits for each course shall be allocated as follows:

1. For all theory-based (lecture) courses, one credit shall be assigned for each one-hour lecture per week during a semester.
2. Credits shall be awarded in whole numbers only.

(b) Measurement of Academic Performance

The academic performance of a candidate for a given semester or cumulatively up to a semester shall be assessed using the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA), as detailed below.

SGPA: Semester Grade Point Average.

CGPA: Cumulative Grade Point Average.

Calculation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

$$\sum_{i=1}^n C_i \cdot P_i$$

(i) SGPA = -----

$$\sum_{i=1}^n C_i$$

Where,

C_i = Number of credits assigned for the i th course of a semester for which SGPA is to be calculated.

P_i = Grade point earned in the i th course.

$i = 1, \dots, n$, represent the number of courses in which a student is

registered in the concerned semester.

$$\sum_{j=1}^m C_j.P_j$$

(ii) CGPA = -----

$$\sum_{j=1}^m C_j$$

Where,

C_j = Number of credits assigned for the j th course, up to the semester for which CGPA is to be calculated.

P_j = Grade point earned in j th course.

$j = 1, \text{-----} m$; represent the number of courses in which a student was registered up to the semester for which CGPA is to be calculated.

V. Attendance

- i. Minimum 75% attendance per course, including moot courts and tutorials.
- ii. Principal may relax to 60% per course (with 75% overall) for exceptional reasons (e.g., illness with medical certificate, natural calamity, university extracurricular activities).
- iii. Monthly attendance published; debarment lists issued pre-exams.

VI. Promotion Rules

(a) For LL.B (3 Years) Degree Program

- i. Semester I to II, III to IV, V to VI: Automatic promotion upon appearing in any paper.
- ii. Semester II to III, IV to V: Requires minimum 5.5 CGPA in previous semesters.
- iii. Final Result (Post-Semester VI):
 - Passed: Cleared all courses across six semesters.
 - Failed: Clear failed courses as ex-students within 6 years.
- iv. Backlogs must be cleared in the next similar semester (odd/even), with up to three chances (excluding regular attempt). Non-appearance counts as failure.
- v. Final-year students without prior backlogs may take a supplementary exam for failed theoretical papers in Semesters V/VI, if practical/moot court requirements are met.



(b) For LL.M (2 Years) Degree Program

Semester I to II, III to IV: Automatic promotion upon appearing in any paper.

Semester II to III: Requires minimum 4 CGPA in previous semesters.

c) Final Result (Post-Semester IV):

- (i) Passed: Cleared all courses across four semesters.
- (ii) Failed: Clear failed courses as ex-students within 5 years.

VII. Unfair Means and Malpractices in Examination

These include the following:

- (a) Possession of use of unfair means material including cell phones.
- (b) Writing on any part of the body / furniture / walls.
- (c) Plagiarizing projects
- (d) Seeking or extending help in the exam
- (e) Any boycott of exam
- (f) Disclosure of identity in the answer sheet in any form
- (g) Any threat / use of abusive language in exam or in the answer sheets
- (h) Refusal to surrender unfair means material or attempt to destroy.
- (i) Refusing to obey instructions of the Convener/ Invigilator.
- (j) Smuggling an answer book / additional answer book into or out of the Examination Hall.
- (k) Inserting / substituting or removing any page from the answer book / additional answer book.
- (l) Impersonation in exam including interchanging of Roll Numbers and/or Answer Sheets
- (m) Any other similar malpractice.

Use of Unfair Means shall be inquired into by the Unfair Means Committee and the Report shall be submitted to the C.O.E. and carry punishment of expulsion for one semester.

The following malpractices shall carry mandatory punishments mentioned against each:

- (a) Any incitement/provocation or abetment of examination boycott or boycott: Expulsion from the College for One Semester and / or a fine of Rs. 15,000/-per candidate.
- (b) Smuggling of answer books in or out of the examination hall: Expulsion from the



College for one semester.

- (c) Possession and use of unfair means, materials and/or gadgets: Cancellation of all the examinations of the relevant semester of the candidate.
- (d) Possession of unfair means, materials and/or gadgets without its use: Cancellation of the examination of that particular course.
- (e) Misbehavior, threats or use of abusive language against examination staff: A fine of Rs. 15,000/-and / or expulsion for one semester.
- (f) Destruction or attempted destruction of unfair means material and / or refusal to hand them over to the staff: Cancellation of all the examinations of the relevant semester of the candidate.
- (g) Any punishment(s), once imposed shall be communicated in writing to the parents/ guardians of the candidate.
- (h) The students who have been subjected to any of these penalties shall not be sent to represent the College in any of the co-curricular and extracurricular activities in the following year.
- (i) The students, who have been subjected to any of these penalties, shall not be eligible for any “medal” or “award”, “financial aid” or “fee concessions” from the College.

(j) Inquiry & Appeal:

An Inquiry Committee shall be constituted by the Principal to inquire into unfair means. The Committee shall submit its report to the Board of Examinations who will impose the penalty with reasons. Appeal can be made to the Principal who can either reduce the penalty or condone the same.

VIII. Award of Gold Medals

Gold Medal/s shall be awarded in the respective course/s on the basis of their respective highest grades obtained as per the gold medal regulations. Student who has been fined Rs. 1000/-or more (inclusive of all fines) or has been expelled from College for any act of indiscipline shall not be eligible for award of gold medal/s.

Grade obtained at Improvement Examination shall not be considered for award of Gold Medals / Selection for Exchange Programs / Scholarships / Fee Concessions etc.

6. Scrutiny & Review and Re-examination/Re-evaluation of Answer Sheets

i. Scrutiny

Application for Scrutiny and review of theoretical answer scripts (excluding practicals/moot courts) shall be made within 15 days of Publication of results in prescribed form with applicable fees to the Examination Department.

It may include either request for the copy of the answer sheets (scanned copy of the answer sheets shall be sent on the candidate's email id) or for Review which includes questions unmarked/unchecked; retotaling excluding the



reevaluation/reexamination of the answer sheets on merit.

ii. Re-Examinations/Re-Evaluations

Application for Re-Examinations/Re-Evaluations of theoretical answer scripts (excluding practicals/moot courts) shall be made within 30 days of Publications of results, in prescribed form with applicable fees and original mark sheet surrender to the examination Department.

On Re-Examination/ Re-evaluation, if marks differ by 5%, reviewed marks are final; if >5%, a third examiner reassesses, and their marks are final.

7. Attendance

- i. Minimum 75% attendance per course, including moot courts and tutorials.
- ii. Principal may relax to 60% per course (with 75% overall) for exceptional reasons (e.g., illness with medical certificate, natural calamity, university extracurricular activities).
- iii. Monthly attendance shall be published.

8. Academic Honours

- i. Gold medals awarded for highest grades in courses, per college regulations.
- ii. Ineligible: Students fined Rs. 1,000+ or expelled for indiscipline.
- iii. Improvement exam grades not considered.

9. Special Provisions

- i. Exchange Programs: Eligible based on academic performance; students fined Rs. 1,000+ or expelled ineligible.
- ii. Internship: Allowed from Semester III during vacations (2 weeks), per BCI rules.
- iii. Break in Course: Students pursuing other full-time programs cannot continue LL.B.
- iv. Admit Card: Required for exams; duplicates issued with verification and fees.
- v. Disadvantaged Sections: SC/ST/OBC students may receive a preparatory year or one extra year.
- vi. Amanuensis: Blind or disabled students may have an amanuensis, paid per paper, with 20 minutes extra per hour.
- vii. Credit Transfer: Transfers from other institutions require 75% course structure alignment, per Ranchi University guidelines.

10. Jurisdiction

All disputes are subject to Ranchi jurisdiction.



11. Destruction of Documents:

All the answer scripts of the candidates shall be destroyed after lapse of one year from the date of declaration of result. However, it may be retained if any specific directions are passed by the competent authority for retaining the same for any further period.

12. Saving and Interpretation Clause

Nothing in the foregoing provisions of this rules shall be interpreted in contrary or inconsistent with the Regulation governing the three-year Bachelor Degree in Law (LL.B.) with semester system of examination for Choice Based Credit System (Amended) 2025 for Under Graduate Program & Regulations governing LL.M (2 years) Program.

In Case of any ambiguity, the Principal or head of the institution shall be the competent authority to interpret the provisions in consonance to the existing regulations governing LL.B (3 Years) & LL.M (2 Years) Program.
