



CHOTANAGPUR LAW COLLEGE

(A NAAC Accredited Institution)

Nyay Vihar Campus, Namkum, Ranchi - 834010 (Jharkhand)

City Office : Upper Bazar, Ranchi - 834001 (Jharkhand)

Affiliated to : Bar Council of India, New Delhi ❖ Ranchi University, Ranchi

CNL/P/G/62/25

Date:11.04.2025

UNDERTAKING

(As per email dated 7th April 2025 regarding the Undertaking & Compliance with UGC Regulations and Guidelines)

To,
Dr. R Manoj Kumar,
(Joint Secretary)
University Grants Commission (UGC)
Bahadur Shah Zafar Marg
New Delhi – 110002

Reference: With reference to your letter & email dated 7th April 2025 regarding the undertaking & Compliance with UGC Regulations and Guidelines essential for Obtaining and Sustaining Autonomous Status.

Subject: Undertaking Regarding Compliance with UGC Regulations and Guidelines essential for Obtaining and Sustaining Autonomous Status.

Sir,

I, Prof. (Dr.) Pankaj Kumar Chaturvedi, on behalf of Chotanagpur Law College, Nyay Vihar Campus, Namkum, Ranchi acknowledge the receipt of your communication via email & letter dated 7th April 2025, regarding compliance with UGC Regulations and Guidelines essential for Obtaining and Sustaining Autonomous Status.

In accordance to the UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, Chotanagpur Law College remains fully committed to upholding academic excellence, societal responsibility, and government mandates. We recognize the importance of these regulations in ensuring autonomous status accountability and transparency in our operations.

In this regard, we confirm compliance with the following UGC Regulations and Guidelines:



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1. Internal Complaints Committee (ICC):

Our ICC has been constituted in accordance with the UGC (Prevention, Prohibition, and Redressal of Sexual Harassment of Women Employees and Students in HEIs) Regulation, 2015. Information regarding the committee members is available on our institutional website.

Following the Hon'ble Supreme Court Verdict in the case of *Vishaka & Ors v. State of Rajasthan & Ors* (AIR 1997 SC 3011), Chotanagpur Law College proactively established an Internal Complaints Committee to ensure the prevention and redressal of sexual harassment concerns among women employees and students. This initiative has been acknowledged and appreciated by the NAAC peer team during its visit in both 2016 and 2022.

We are pleased to report that no incidents of ragging or any kind of sexual harassment issues have occurred in our college campus (actual or notional) since its inception.

2. Student Grievance Redressal Mechanism:

In accordance with the UGC (Redress of Grievances of Students) Regulations, 2015, and University Grants Commission (Redressal of Grievances of Students) Regulations, 2023. We have established the Student Grievance Redressal Committee (SGRC), ensuring that it is regularly updated and formally notified in compliance with regulatory requirements. Furthermore, the committee has also been authorized to address student admission - related issues and refund-related concerns in alignment with the University Grants Commission (UGC) policy regarding the Fee Refund for the Academic year 2024-25 on June 12, 2024, vide letter D.O.No.F.2- 71/2022(CPP-II) (C-114546).

It is pertinent to mention that SGRC in our CNLC was existing even before the UGC (Redress of Grievances of Students) Regulations, 2015 came into effect. The committee's composition and functions are publicly accessible on our website.

3. Public Self-Disclosure:



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We adhere to the UGC Guidelines on Public Self-Disclosure, ensuring that all relevant institutional information is prominently displayed on our website for transparency and accessibility.

4. Fee Refund Policy:

Our institution complies fully with the University Grants Commission (UGC) policy regarding the Fee Refund for the Academic year 2024-25 on June 12, 2024, (vide letter D.O.No.F.2- 71/2022(CPP-II) (C-114546)) for maintaining fairness and transparency in student fee management. We have adhered to the refund policy for academic years 2022-23, 2023-24, and 2024-25, with details outlined as follows:

Academic Year	No. of Students Claiming Refund	Refund Details
2022-23	03	1.) Seemab Akhtar, LL.B. Part-I Returned DD vide DD No.001837 dated 02.08.2022 of HDFC Bank, Ranchi. 2.) Kumar Ayaan, LL.M. Part-I Returned DD vide DD No. 801839 dated 30.07.2022 of PNB, Ranchi. 3.) Sneha, LL.B. Part-I refund through NEFT vide UTR No. IDIBH23058278438 dated 25.02.2023.
2023-24	03	1.) Jawed Jafri, LL.B. Part-I Returned DD vide DD No. 000079 dated 14.08.23 of Jharkhand Rajya Gramin Bank, Ranchi.



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Academic Year	No. of Students Claiming Refund	Refund Details
		2.) Anup Kr.Lal, LL.B. Part-I refunded through NEFT vide chq no. 032148 dated 29.01.24. 3.) Ravi Kr. LL.B. Part-I Returned DD vide DD No. 175932 dated 08.08.23 of CBI, Ranchi.
2024-25	02	1.)Dhiraj Kr., LL.B. Part-I refunded through NEFT vide UTR No. IDIBN52025011843047371 on 16.01.25. 2.)Shubham Chandrakar., LL.B. Part-I refunded through NEFT vide UTR No. IDIBN52025011843047932 on 16.01.25.

Additionally, as requested, we have prepared and uploaded an undertaking affirming our adherence to these regulations, duly signed and sealed on the college letterhead. A copy of this undertaking, along with confirmation of the website update, is being sent to you via email at ugcmonitoringac@gmail.com within the stipulated 7-day period from the date of receipt of your communication.

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We appreciate the UGC's dedication to maintaining the standards of higher education institutions and reaffirm our commitment to upholding these standards at Chotanagpur Law College, Nyay Vihar Campus, Namkum, Ranchi.

Thank you for your guidance and support.

Yours Sincerely,

Pankaj Kumar Chaturvedi
11.04.2025

(Prof.(Dr.) Pankaj Kumar Chaturvedi)

Principal

Chotanagpur Law College, Ranchi

