



CHOTANAGPUR LAW COLLEGE, RANCHI

A NAAC ACCREDITED INSTITUTION

Nyay Vihar Campus, Namkum, Ranchi-834010 (Jharkhand)

Internal Quality Assurance Cell (IQAC)

Session 2021- 2022

(1st July 2021 – 30th June 2022)

As per the guidelines of NAAC the formation of IQAC was done. The IQAC cell for this academic year conducted three annual meetings successfully .

1st IQAC MEETING

Minutes of the Meeting

Date –18th September 2021

Agenda

1. Confirmation of the previous meeting.

Action Taken

- I. **Agenda No 2-** Dates finalized for Go Green Campus drive to conduct ‘ Go Green Week’ from 20th Sep 2021- 27th Sep 2021
- II. **Agenda No 3** – The academic calendar for the session 2021- 2022 was prepared.
- III. **Agenda No 5-** AQAR 2020-2021 prepared and uploaded on college website.

PROPOSAL FOR THE MEETING

2. Proposal for selection of new Teacher Representative(TR) for the academic year for the governing body.
3. Discussion and decision on names of eminent jurists, academician , educationist and lawyers for Barrister S.K Sahay lecture series for this semester.(Aug 2021- Dec 2021)
4. Proposal for the formation of new Student council , students library committee , students moot court committee for the session.



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5. The NSS coordinator Mr Gandhi A Bilung proposed the NSS program plan for the academic year 2021- 2022 for the approval from IQAC
6. The Seminar committee submitted the annual plan for conduction of class seminars and webinars for the session 2021- 2022
7. Proposal for conduction of the annual youth festival "Anantrang" 2021 by the students council .
8. Proposal for conduction of 4th Barrister S.K Sahay Memorial Moot court Competition in the month of March. The Moot Court Committee was advised to prepare for the same.
9. Proposal to celebrate Gandhi Jayanti and conduction of " Swachta Diwas" on 2nd Oct 2021.
10. Proposal for conduction of semester exams on time.
11. The members of IQAC advised the staff council to use innovative tools like legal quiz , extempore, constitutional debates for the complete development of the student.
12. Proposal for budget allocation of 20 lakhs for the maintaining the newly constructed administrative and library building. Proposal subject to be approved from governing body.
13. Proposal for allocation of budget for purchase of Academic related requirements and events of a amount of Rs 1775000/-. Proposal to be approved by the Governing Body.
14. Proposal for allocation of budget for purchase of furniture and other periodical essentials of a amount of 1050000/-. Proposal to be approved by the Governing Body
15. If any matter by the permission of the chair.

(Signature)
18.09.2021

(Signature)
18.9.21

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2nd IQAC MEETING

Minutes of the meeting

Date – 29th January 2022

Agenda

1. Confirmation of the previous meeting.

Action Taken-

- A. **Agenda no 2** - Mrs Sakshi Pathak selected as new TR for the governing body for the academic year.
- B. **Agenda No 3-** Names and dates for Barrister S.K Sahay Lectures Series was decided for lectures to be conducted.
- C. **Agenda No 4-** The student council meeting was held in presence of faculty members and the problems and solution were discussed
- D. **Agenda No 5** - Conduction of Blood Donation camp for students and faculty members.
- E. **Agenda No 6** – Conducted Blood Donation under NSS on Law Day on 26th Nov 2021.
- F. **Agenda** – Conducted Cloth Distribution program on Human rights day on 10th Dec 2021 in slum areas near Jagarnathpur and also distributed stationary materials in schools situated in beggars colony near Jagarnathpur.
- G. **Agenda No 10-** 3rd Barrister S.K Sahay Memorial Intra Moot Court Competition could not be conducted and was rescheduled in month of June..
- H. **Agenda No 12-** The construction reading room and new library and administrative block started after the approval from the Governing body. Funds allotted to the committee. Funds allotted to the committee.



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- I. ~~Agenda No 13 – Purchase committee working on the requirements and purchase of Academic requirements. Funds allotted to the committee.~~
- J. **Agenda No 14 – Purchase Committee working on the requirement and purchase of physical facilities. Funds allotted to the committee.**

PROPOSAL OF THE MEETING

2. Proposal for allocation of 40 lakh more for construction of new library and administrative building and Principals residence. Subject to approval from Governing Body.
3. Discussion on the proposal from NUSRL, Ranchi to conduct All Jharkhand Law Faculty Meet in collaboration in the month of April 2022.
4. Discussion on rescheduling the moot court competition in month of June
5. Preparation of Semester examination and arrangements accordingly.
6. If any other by the permission of chairman.

Prasanna
29.01.2022

Lalsa
29.1.22

A.C.M
29.01.2022

Gab
29/1/22

Sharma
29/1/22

J.S. Jaiswal
29.1.22



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3rd IQAC MEETING

Minutes of the meeting

Date – 25th June 2022

AGENDA

1. Confirmation of previous meeting.

Action Taken

- A. Agenda No 2** – Names and dates for Barrister S.K Sahay Lectures Series was decided and lectures conducted accordingly
- B. Agenda** – Conducted “Legamidician” All Jharkhand Law Faculty meet in collaboration with NUSRL , Ranchi on 23rd April 2022.
- C. Agenda-** Conducted 4th Barrister S.K Sahay Inter State Moot Court Competition on 17th ,18th and 19th June 2022

PROPOSAL FOR THE MEETING

2. The cell proposed to conduct “Green Campus Drive” by the staff council in the month of September 2022 by running a “GO GREEN WEEK”.
3. Discussion on approval of SSR and submission of DVV clarifications.
4. Preparation for next academic calendar for 2022-2023 session.
5. Proposal to conduct examination on time for smooth functioning of the session
6. Proposal for conducting regular class as per the regulations according to the attendance.
7. The cell suggested to prepare the AQAR 2021-2022
8. The building committee submitted the report for utilization of fund of Rs 7838765/-
9. The purchase committee submitted the report for utilization of fund of Rs 575191/ for physical facilities.



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10. The purchase committee submitted the report for utilization of fund of Rs 672341/ for academic facilities.

11. If any other by the permission of the chair

A. K. Singh
25-6-2022

G. S.
25/6/22

P. K. Singh
25.06.2022

D. K. Singh
25-6-22

J. S. Pathak
25.6.22

Pathak
25/6/22