



CHOTANAGPUR LAW COLLEGE, RANCHI

(A NAAC ACCREDITED INSTITUTION)

NYAY VIHAR CAMPUS

NAMKUM, RANCHI – 834010 (JHARKHAND)

Website: www.cnlawcollege.org, E-mail: drpkc21@gmail.com

Ref: CNL/IQAC-meeting/01/18

Date: 04-08-2018

Internal Quality Assurance Cell (IQAC)

Session 2018- 2019

(1st July 2018 – 30th June 2019)

As per the guidelines of NAAC the formation of IQAC was done. The cell for this academic year conducted four annual meetings successfully.

1st IQAC MEETING

Minutes of the meeting

Meeting held on: 4th August, 2018

Following members are present in the meeting:

- | | |
|--|----------------|
| 1. Dr. P.K.Chaturvedi, Principal | Chairperson |
| 2. Mr. L.M.Sahu, Secretary, GB | : Member |
| 3. Mrs. Sakshi Pathak, Asstt. Prof. | : Co-ordinator |
| 4. Dr.Nandita Adhikari, Asstt.Prof. | : Member |
| 5. Dr.G.A.Bilung, Asstt. Prof. | : Member |
| 6. Mr. Bakshi Ayodhya Prasad, Sr.Advocate (Alumni) | : Member |
| 7. Mr. P.C.Tripathi, Sr. Advocate (Alumni) | : Member |
| 8. Mr. A.K.Srivastava, External Expert | : Member |
| 9. Mr. J.S.Pathak, Stake holder | : Member |
| 10. Mr.V.N.Choudhary, In charge S.O. (Gen.&Acctt) | : Member |
| 11. Mr. Ripunjay Jha, Student, LL.B. Part-III | : Member |

Agenda

1. Confirmation of the previous meeting.

Action Taken

- I. **Agenda No 2-** Dates finalized for Green Campus Drive to conduct 'Go Green Week' from 24th sep 2018- 28th sep 2018.



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- II. **Agenda No 3** – The academic calendar for the session 2018-2019 was prepared.
- III. **Agenda No 4(March meeting)**- Conducted training program for non teaching staff on “e- transaction and e-banking” on 21st July 2018
- IV. **Agenda No 5**- AQAR 2017-2018 prepared and uploaded in college website.

PROPOSAL FOR THE MEETING

2. Proposal for selection of new Teacher Representative for the academic year for the governing body.
3. Discussion and decision on names of eminent jurists, academician, educationist and lawyers for Barrister S.K Sahay Lecture Series for this semester. (Aug 2018- Dec 2018).
4. Proposal for the formation of new Student council and the faculty members
5. The NSS coordinator Dr. Gandhi A Bilung proposed the program plan for the academic year for approval from IQAC
6. The Sports Committee submitted the annual plan for sports events
7. The Seminar committee submitted the annual plan for conduction seminar, workshop and class seminars for the session
8. Proposal to finalize for conduction of a National Seminar or symposium in the month of November. The seminar committee was advised to prepare for the same.
9. Proposal for conduction of the annual Youth Festival by the students “Antaran 2019”
10. Proposal for conduction of 3rd Barrister S.K Sahay Memorial Moot court Competition in the month of October. The Moot Court Committee was advised to prepare for the same.
11. Proposal to celebrate Gandhi Jayanti and conduction “Swachta Diwas “ on 2nd Oct 2018 on occasion of Gandhi Jayanti.



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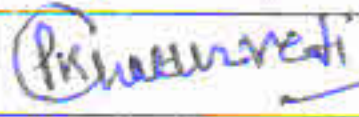










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12. Proposal for budget allocation of 38 lakhs for the construction 2 class room and a reading room and further new construction of library and administrative building G+5. Proposal subject to be approved from governing body.
13. Proposal for allocation of budget for purchase of Academic related requirements and events of a amount of Rs 1385000/-. Proposal to be approved by the Governing Body.
14. Proposal for allocation of budget for purchase of furniture and other periodical essentials of a amount of 640000/-. Proposal to be approved by the Governing Body.
15. If any by the permission of the chair.

Approval of the meeting:

S.N.	Name of the Members	Signature of the members
1.	Dr. P.K.Chaturvedi, Principal	 4.8.2018
2.	Mr. L.M.Sahu, Secretary, GB	
3.	Dr.Nandita Adhikari, Asstt.Prof.	 4.8-18
4.	Dr.G.A.Bilung, Asstt. Prof.	 4/8/18
5.	Mrs. Sakshi Pathak, Asstt. Prof.	 4/8/18
6.	Mr. Bakshi Ayodhya Prasad, Sr.Advocate	 4/8/18
7.	Mr. P.C.Tripathi, Sr. Advocate	 4/8/18
8.	Mr. A.K.Srivastava, External Expert	 4.8.18
9.	Mr. J.S.Pathak, Stake holder	 4/8/18
10.	Mr.V.N.Choudhary, S.O. (Gen.&Acctt.)	 4/8/18
11.	Mr. Ripunjay Jha, Student, LL.B. Part-III	 4/8/18

Copy to: Person concerned.