The Annual Quality Assurance Report (AQAR) of the IQAC
For Legal Education Colleges (UG & PG)

PART – A

1.   DATA OF THE INSTITUTION

Name of the Institution	CHOTANAGPUR LAW COLLEGE
Name of the Head of the institution	Dr. Pankaj Kumar Chaturvedi
Designation:	Principal
Does the institution function from own campus	Yes
Phone no./Alternate phone no	0651- 2261050
Mobile no	9431771040
Registered e-mail:	drpkc21@gmail.com
Alternate e-mail	cnlawcollegeranchi@gmail.com

Address	Nyay Vihar Campus
City/Town	Tata Road , Namkum , Ranchi
State/UT	Jharkhand
Pin Code	834010

2. INSTITUTIONAL STATUS

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location : Rural/Semi-urban/Urban	Semi –Urban
Financial Status	UGC 2f and 12 (B) and Self Financing
Name of the Affiliating University:	Ranchi University , Ranchi
Name of the IQAC Co-ordinator	Mrs Sakshi Pathak
Phone No	9931150571
Alternate phone no	9431771040
IQAC e-mail address	sakshijaipathak@gmail.com
Alternate Email address	law.vnc@gmail.com
Website address	www.cnlawcollege.ac.in

3. Website address:
   Web-link of the AQAR: (Previous Academic Year):
   Web Link-
https://cnlawcollege.ac.in/assets/iqac/AQAR_2020-21.pdf

4. Whether Academic Calendar prepared during the year - **Yes**
   Web link-
   https://cnlawcollege.ac.in/assets/uplosads/1737569480_2d027ee549
   2548a4de30.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B+	2.71	2016	From 2016 to 2021 (25.5.2016)
2nd	B++	2.88	2022	From 2022 to 2027 (14.11.2022)

6. Date of Establishment of IQAC: **04 May 2016**

7. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.: **N.A.**

Institution/ Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount

8. Whether composition of IQAC as per latest NAAC guidelines: **Yes**

    *upload latest notification of formation of IQAC
https://cnlawcollege.ac.in/assets/uploads/1737569480_2d027ee5492548a4de30.pdf

9. No. of IQAC meetings held during the year: **4 meetings**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year - **No**

11. Significant contributions made by IQAC during the current year (maximum five bullets)

➢ Conducted Jharkhand Vidhigya Samagam, a significant event promoting legal awareness and knowledge.

➢ Organized regular lectures under the Barrister S K Sahay Lecture Series, enhancing students' learning experience by academicians, and renowned legal professionals.

➢ Fostered all-inclusive legal education, promoting diversity and accessibility with timely conduction of classes and examination.

➢ Ensured the required teacher-student ratio by facilitating the successful appointment of new teachers.

➢ Upgraded college infrastructure, including:

   ✓ All classrooms were made digitalized with ICT enabled tools.

   ✓ Upgradation of the new library building and multipurpose hall

   ✓ Establishment and effective functioning of S. B SINHA Centre of Legal Research

   ✓ Renovation of college auditorium.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Plan to conduct all IQAC meeting timely	Conducted all the meetings timely.
2. Plan to upgrade and enrich the library for both UG and PG courses	Successfully Upgraded the library with automation (KOHA) and added new e-resources and e- subscription.
3. Plan to conduct all the class seminar special lectures and talks as scheduled by the seminar committee.	The college organised the seminars including class seminars as scheduled.
4. Plan to conduct all cultural programs as scheduled	Conducted all the cultural programs as scheduled. Freshers, sports programs and Anantarang conducted
5. Plan to conduct legal aid programs and legal awareness program as scheduled.	Conducted all the legal aid programs and legal awareness successfully.
6. Plan to introduce new syllabus for LL.M and thereby to introduce wider options for students.	Upgrading new syllabus with wider option for LL.M students for session 2023-24 Upgrading LL.B syllabus as per the new changes in law.
7. Plan to introduce career oriented new diploma and certificate course.	The institution is operationalizing on starting the courses
8. Plan to appoint new faculty in order to enhance the students teacher ratio	4 new faculty members were appointed.

9.	Plan to conduct Jharkhand Vidhagya Samagam.	Successfully Conducted
10.	Plan to intiate the process of promotion of eligible faculty under CAS.	Process successfully initiated.

13. Whether the AQAR was placed before statutory body – **Yes**

Name of the Statutory body-
Governing Body (Apex Body of the College) and Staff Council of the College   .
   Date of meeting: 25.01.2025

14. Whether institutional data submitted to AISHE: **Yes**

       Year: 2023-2024

       Date of Submission: 03.01.2025

3. Extended Profile of the Institution

1. **Pogramme:**

   1.1 Number of courses offered by the Institution across all programs during the year

Year	2023-24
Number	02

   1.2 Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)   02

2. **Student**:

   2.1 Number of students during the year.

Year	2023-2024
Number	705

   2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

Year	2023-2024
Number	50%+10%=60%

   2.3 Number of outgoing/ final year students during the year

Year	2023-2024
Number	216

3. **Academic**:

   3.1 Number of full time teachers during the year

Year	2023-2024
Number	17

   3.2 Number of Sanctioned posts during the year

Year	2023-2024
Number	17

4. **Institution:**

   4.1 Total number of Classrooms and Seminar halls: Class Room:15, Seminar Hall: 02

   4.2 Total expenditure excluding salary during the year(INR in lakhs)

Year	2023-2024
Expenditure	69,67,606.00

   4.3Total number of computers/laptops on campus for academic purposes: 25

PART B

Criterion 1 – Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

Metric No.	
1.1.1.	*The Institution ensures effective curriculum delivery through a well planned and documented process*
Q_lM	Chotanagpur Law College ensures effective curriculum delivery through a well-planned, augmented process that encompasses the following key components:

I. Curriculum Design

1. Industry-Academia Collaboration: Regular interactions with legal professionals, judges, and industry experts to stay updated on the latest trends

2. Student-Centric Approach: Curriculum designed to cater to diverse learning styles, promoting critical thinking, problem-solving, and analytical skills.

3. Academic Calendar: A well-planned academic calendar is prepared at the beginning of each year.

II. Teaching-Learning Methodologies

1. Blended Learning: Combination of traditional classroom teaching with modern digital tools, ensuring engaging and interactive sessions.

2. Clinical Legal Education: Practical training through moot courts, legal aid clinics, and internships, fostering hands-on experience.

III. Assessment and Evaluation

1. Continuous Assessment: Regular evaluations and assignments to monitor student progress.

2. Feedback Mechanism: Constructive feedback from students and peers.

IV. Faculty Development

1. Capacity Building: Regular faculty training and development programs to enhance teaching skills and subject expertise.

2. Mentorship: Experienced faculty members guiding and mentoring junior

	faculty, ensuring a supportive academic environment. By adopting this multi-faceted approach, Chotanagpur Law College ensures that its curriculum delivery is effective and tailored to the needs of its students, preparing them for success in the legal profession. https://cnlawcollege.ac.in/assets/uploads/1737702259_68c8754e830466e28f6b.pdf
1.1.2. **QₗM**	*The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation(CIE).* Chotanagpur Law College is committed to maintaining academic excellence through a well-structured Academic Calendar. The college adheres strictly to this calendar, ensuring the smooth conduct of continuous learning evaluation. **Key Features of Our Academic Calendar:** 1. **Pre-planned Schedule**: A detailed academic calendar is prepared at the beginning of each academic year, outlining all important dates and events. 2. **Regular Assessments**: Continuous learning evaluation is conducted through assignments, and class test. 3. **Timely Feedback:** Students receive constructive feedback on their performance, enabling them to identify areas for improvement. 4. **Transparency:** The academic calendar is posted at college website and all notice boards ensuring transparency and accountability. By adhering to our academic calendar, Chotanagpur Law College ensures that students receive a comprehensive and continuous learning experience. https://cnlawcollege.ac.in/assets/uploads/1737569480_2d027ee5492548a4de30.pdf

1.1.3.
 	
QₙM
	Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the year
	    1. Academic council/BoS of Affiliating university
	    2. Setting of question papers for UG/PG programs
	    3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
	    4. Assessment /evaluation process of the affiliating University
	Options

1. *All of the above*

Documents: Upload the scanned copies of the letters issued by the affiliating university / institutions w.r.t the activity in which the teachers are involved.

File Description:
*   Details of participation of teachers in various bodies/activities provided as a response to the metric

    https://cnlawcollege.ac.in/assets/uploads/1737704653_02f739c06057ce7b298f.pdf

Key Indicator- 1.2 Academic Flexibility

Metric No.	
1.2.1. **QₙM**	*Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented* 1. Number of Programmes in which CBCS/ Elective course system implemented. - **2** 2. Total number of Programs offered by the institution during the year 02 File Description (Upload) - Any additional information - University approval for CBCS Programs - Institutional data in prescribed format (Data Template) https://cnlawcollege.ac.in/assets/uploads/1737702775_63d69b7e7d4cbe18feaf.pdf
1.2.2. **QₙM**	*Number of Add on or value added courses /Certificate programs offered during the year* **1.2.2.1:** How many Add on or value added courses /Certificate programs are offered within the year "Chotanagpur Law College, Ranchi, is introducing value-added courses and certificate programs in upcoming sessions as per the mandate of NEP (New Education Policy)These initiatives aim to enhance students' knowledge, skills, and employability." **File Description (Upload)** - Any additional information - Brochure or any other document relating to Add on /Certificate programs - List of Add on /Certificate programs (Data Template)
2.3 **QₙM**	*Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the year* 1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs during the year <table><tr><td>**Year**</td><td></td></tr><tr><td>**Number of students enrolled in subject related Certificate or Add-on programs**</td><td></td></tr></table> **File Description(Upload)** - Any additional information - Details of the students enrolled in Subjects related to certificate/Add-on programs

Key Indicator- 1.3 Curriculum Enrichment

Metric No.	
1.3.1.	*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability etc. into the Curriculum*
QlM	Chotanagpur Law College is committed to fostering a holistic learning environment that prepares students for a responsible and ethical professional journey.

QlM

To achieve this, the college integrates cross-cutting issues relevant to:

1. **Professional Ethics**: Inculcating values of integrity, accountability, and transparency in the practice of law.

2. **Gender Sensitization**: Promoting equality, justice, and human rights, with a focus on gender equality and women's empowerment.

3. **Constitutional and Human Values**: Instilling an understanding of the Constitution, human rights, and the principles of justice, equality, and dignity.

4. **Environment and Sustainability:** Educating students on the importance of environmental protection, conservation, and sustainable development.

These cross-cutting issues are seamlessly integrated into the curriculum through:

1. Subject like Constitutional Law, labour laws, Personal laws , Environmental laws , women and child laws , Human Rights etc in its curriculum.

2. Guest lectures and workshops on diverse and relevant legal issues.

3. Research projects and assignments.

4. Extracurricular activities and events like legal Aid programs, blood donation camps, celebration of human right day by community benefit programs.

By incorporating these essential themes in its syllabus, Chotanagpur Law College aims to shape well-rounded, socially responsible, and environmentally conscious law students.

- Any additional information
- Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum.

https://cnlawcollege.ac.in/assets/uploads/1737702904_390066376a29adcdbd35.pdf

1.3.2. Q_nM	*Average percentage of courses that include experiential learning through Moot Courts, seminar courses, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms/NGOs/Judicial Clerkships etc.,(* during the year*)* 1.3.2.1: Number of courses that include experiential learning through project *Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms//NGOs/Judicial Clerkships etc.,(* during the year)

Years	2023-24
Number of courses as per 1.3.2.1	02

1.3.2.2: Number of Courses offered across all programs during the year

Years	2023-24
Number of courses as per 1.3.2.2	02

File Description: (Upload)
- Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting.
- List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,

https://cnlawcollege.ac.in/assets/uploads/1.3.2 EXPERIMENTAL LEARNING.pdf

1.3.3. Q_nM	*Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)* 1.3.3.1:Number of students undertaking *Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,* Data Requirements: (As per Data Template) • Names of the Programmes No. of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc., **File Description (Upload)** • Participation Certificate in Moot Courts, Court visit report submitted to the

University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead.
- List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling   Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,

https://cnlawcollege.ac.in/assets/uploads/1.3.3 Court_Visit_merged.pdf

Key Indicator- 1.4 Feedback System

Metric No.	

1.4.1.
 	
QnM
	Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
	    1) Students 2)Teachers 3) Law-firms/Judges/Sr. Counsels and employers
	      4)Alumni
	
	Options:
	    A. Any 3 of the above
	
	File Description
	• URL for stakeholder feedback report
	• Five filled in forms of each category opted by the institution
	https://cnlawcollege.ac.in/assets/uploads/1737712010_a46e84b5d007e8014d2e.pdf

1.4.2 QnM	*Feedback process of the Institution may be classified as follows:* **Options:** A. Feedback collected, analysed and consolidated action taken on feedback during the year available on website **File Description** • Upload any additional information https://cnlawcollege.ac.in/assets/uploads/1737568344_5c3c94d5ab5897efd337.pdf

Criteria 2- Teaching- Learning and Evaluation

Key Indicator- 2.1 Student Enrolment and Profile

Metric No.	
2.1.1. **QnM**	***Average Enrolment percentage (During the year)*** 2.1.1.1. Number of students admitted during the year 2.1.1.2. Number of sanctioned seats during the year

Year	2023-2024
Number of student admitted in LLB.	237
Number of Sanctioned strength	240

Year	2023-2024
Number of student admitted in LLM.	38
Number of Sanctioned strength	40

File Description (Upload)
- Sanctioned student strength as approved by the University
- Student admission list published
  - Enrollment Ratio (During the year) based on Data Template (upload the document)

https://cnlawcollege.ac.in/assets/uploads/1737703283_c07bb5b82fa59c106e5f.pdf

Metric No.	
2.1.2. **QnM**	***Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year*** *(exclusive of supernumerary seats)* 2.1.2.1. Number of actual students admitted from the reserved categories during the year

Year	2023-2024
Number	346

File Description: (Upload)
- Number of SC, ST and OBC students admitted against the reserved seats
- Any other relevant document
- Data as per Data template

https://cnlawcollege.ac.in/assets/uploads/2.1.2Reservation policy in adm and list of Reserved students_2023-24.pdf

Key Indicator- 2.2. Catering to Student Diversity

Metric No.	
2.2.1. **QₗM**	***The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners*** Chotanagpur Law College is committed to ensuring that students achieve academic excellence. To assess the learning level of students, the college employs a multi-faceted approach: 1. **Continuous Evaluation:** Regular assessments, and assignments monitor student progress throughout the semester. 2. **Class - Test and End-Term Examinations:** Periodic examinations evaluate students' understanding of course materials. 3. **Class Participation and Engagement:** Students' active participation in class discussions, debates, and presentations is encouraged and assessed. 4. **Research Projects and Assignments**: Students' research skills, critical thinking, and analytical abilities are evaluated through projects and assignments. **File Description:** • Past link for additional Information • Upload any additional information
2.2.2. **QₙM**	***Student- Full time teacher ratio (Data for the latest completed academic year)*** Data requirement: • Total number of Students enrolled in the Institution • Total number of full time teachers in the Institution **File Description (Upload)** • Any additional information https://cnlawcollege.ac.in/assets/uploads/1737702728_75d34598c13790157fb9.pdf https://cnlawcollege.ac.in/assets/uploads/2.2.2Student enrolment and list of faculty_2023-24.pdf

Key Indicator- 2.3. Teaching- Learning Process

Metric No.	
2.3.1.	***Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies***

Q₁M	*are used for enhancing learning experiences*
	Chotanagpur Law College's adoption of student-centric methods is a commendable approach to enhance learning skills.

Experiential Learning

Experiential learning involves hands-on experiences that allow students to learn by doing. This approach helps students develop practical skills, critical thinking, and problem-solving abilities through:

1. Moot Courts: Students participate in simulated court proceedings to develop advocacy skills, critical thinking, and problem-solving.

2. Clinical Legal Education: Students work on real-life cases, providing legal aid to clients while developing practical skills.

3. Internships: Students intern with law firms, courts, or organizations to gain hands-on experience.

Participative Learning

Participative learning encourages students to take an active role in the learning process. This approach fosters collaboration, critical thinking, and effective communication.

At Chotanagpur Law College, participative learning may involve:

1. Group Discussions: Students engage in discussions on legal topics, developing critical thinking, and effective communication skills.

2. Debates: Students participate in debates on legal issues, honing their advocacy skills, critical thinking, and public speaking.

3. Group Project: Students work in groups on research projects, developing teamwork, and problem-solving skills.

4. Case Studies: Students analyze real-life cases, identifying legal issues, and solutions.

5. Legal Research: Students conduct research on legal topics, developing critical thinking, and analytical skills.

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File Description:

	• Upload any additional information • Link for additional information
2.3.2. **Q$_l$M**	*Teachers use ICT enabled tools for effective teaching-learning process.* Chotanagpur Law College's teachers effectively utilize ICT-enabled tools to create an engaging and interactive learning environment. By combining technology with traditional teaching methods, they make learning more accessible and enjoyable for students. Some of the ways teachers at Chotanagpur Law College use ICT-enabled tools include: 1. Online Resources: Teachers use online resources to supplement their lessons, making it easier for students to access additional learning materials. 2. Digital Classrooms: The college has ICT-enabled classrooms with projectors and high-speed WiFi connections, allowing teachers to create immersive learning experiences. 3. Virtual Classes: Teachers have successfully conducted online classes via platforms like Microsoft Teams or Google Meet, ensuring uninterrupted learning during challenging times. By embracing ICT-enabled tools, Chotanagpur Law College's teachers foster a dynamic and technologically advanced educational environment that prepares students for success in the digital age. **File Description** • Upload any additional information • Provide link for webpage describing the ICT enabled tools for effective teaching-learning process. https://cnlawcollege.ac.in/assets/uploads/2.3.1-4.1.3.pdf
2.3.3. **Q$_n$M**	*Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)* 2.3.3.1: Number of mentors assigned to students for academic and other related issues: [17] **File Description** • Circulars pertaining to assigning the mentors to mentees • Mentor diary and progress made https://cnlawcollege.ac.in/assets/uploads/2.3.3.pdf

2.3.4 *QₙM*	*Ratio of Student to students mentoring for academic and other related issues (Data to be provided only for the latest completed academic year)* *2.3.4.1: Number of Student mentors/teaching assistant identified for student to student mentoring* *File upload:* *Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students* https://cnlawcollege.ac.in/assets/uploads/2.3.4.pdf

Key Indicator- 2.4 Teacher Profile and Quality

Metric No.	
2.4.1. **QnM**	*Average percentage of full time teachers against sanctioned posts during the year* **File Description (Upload)** • Year-wise full time teachers and sanctioned posts during the year (Data Template) • Any additional information List of the faculty members authenticated by the Head of HEI https://cnlawcollege.ac.in/assets/uploads/1737702728_75d34598c13790157fb9.pdf
2.4.2. **QnM**	*Average percentage of full time teachers with Ph. D. / LL.D during the year (consider only highest degree for count)* 2.4.2.1: Number of full time teachers with *Ph.D./LL.D* year-wise during the year | Year	2022
Number	1 | Data Requirement during the year: (As per Data Template) • Number of full time teachers with *Ph.D./LL.D* • Total number of full time teachers **File Description (Upload)** • Phd/LLD Degree certificates of the faculty • Any additional information • List of full time teachers with *Ph.D./LL.D.* and number of full time teachers during the year (Data Template) https://cnlawcollege.ac.in/assets/uploads/1737570152_f1dde8d5b9c7e4ae27c0.pdf
2.4.3. **QnM**	*Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)* .4.3.1: Total experience of full-time teachers Data Requirements: (As per Data Template) • Name and Number of full time teachers with years of teaching experience **File Description (Upload)** • Any additional information • Teaching experience as certified by the head of the institution https://cnlawcollege.ac.in/assets/uploads/1737702784_5e31c9aad42da0ee4895.pdf
2.4.4 **Qlm**	*Measures taken by the institution for faculty retention* Steps for faculty retention: ➢ Competitive Salary and Benefits

Offering salaries and benefits that are competitive with other law colleges in the region has been helpful in attracting and retaining top faculty.

➢ Providing research support/ opportunities helps faculty members pursue their research interests and publish their work in reputable journals, which enhances their career prospects and job satisfaction. Encouraging them to regularly participate in FDP's and Refresher courses.

➢ Ensuring a reasonable teaching load and providing opportunities for faculty members to balance their work and personal life reduces stress and work pressure.

➢ Fostering an amiable and supportive work environment helps faculty members feel valued and respected, which also enhances their job satisfaction and commitment to the institution.

➢ Recognizing and appreciating the faculty members for their achievements and contributions to the college motivates them and enhance their sense of accomplishment.

➢ Providing opportunities for faculty members to take on leadership roles or pursue administrative positions help them advance their careers and feel more invested in the institution.

➢ Implementation of faculty welfare initiatives such as EPF, Gratuity, retirement plans, and employee assistance programs can help support the well-being of faculty members and enhance their job satisfaction.

File Upload
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.

Key Indicator- 2.5. Evaluation Process and Reforms

Metric No.	
2.5.1.	*Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation*
Q₁M	Innovative methods adapted by Chotanagpur Law College, Ranchi for internal

assessment.

I.   Class Tests/ Internal assessment

1.   Frequency: Regular class tests will be conducted at least four times a semester.

2.   Weightage: The tests carry a weightage of 10% of the total internal assessment marks.

3.   Duration: The duration of each test is 60 minutes.

4.   Question Pattern: The question pattern includes   short-answer questions, and long-answer questions.

II.   Class Debates

1.   Frequency: Debates are conducted twice a semester.

2.   Topic: The topics for the debate are announced in advance, and students are required to prepare arguments for or against the topic.

3.   Evaluation: Students are evaluated on their argumentation skills, communication skills, and knowledge of the topic.

4.   Regular Attendance also carry weightage in assessment.

II.   Innovative Methods

1.   Case Study Analysis: Students are required to analyse a case study and present their findings in class.

2.   Group Discussions: Group discussions are conducted on topics related to the syllabus, and students are evaluated on their participation and contribution to the discussion.

3.   Class Participation: Students are evaluated on their participation in class, including their attendance, engagement, and contribution to class discussions.

File Description:
- Any additional information
https://cnlawcollege.ac.in/assets/uploads/1737703824_896b9097733c68ae4b30.pdf

2.5.2.	*Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient*
Q₁M	Chotanagpur Law College has a well-established mechanism to address internal examination-related grievances, ensuring transparency, timeliness, and efficiency. The college has a Student Grievance Redressal Cell that promptly addresses student concerns, maintaining the institution's dignity and promoting a healthy student-teacher relationship.
	This cell is designed to provide a platform for students to report their grievances, which are then investigated and resolved in a fair and impartial manner. The college ensures that the grievance redressal process is transparent, with clear procedures and timelines for resolving issues.
	The college's commitment to transparency and efficiency is reflected in its admission process, which is entrance-based and merit-driven. The institution's focus on fairness and accountability extends to its examination processes, ensuring that students' grievances are addressed in a timely and effective manner. Overall, Chotanagpur Law College's mechanism for dealing with internal examination-related grievances demonstrates its dedication to upholding the highest standards of academic integrity and student satisfaction.
	File Description: • Any additional information • Link for additional information

Key Indicator- 2.6 Student Performance and Learning Outcome

Metric No.	
2.6.1.	*Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.*
Q₁M	The institution ensures that both teachers and students are well-informed about the course outcomes of various programs.
	1. College Website: The college website serves as a central hub for information, providing clear and concise details about course outcomes. This allows students and teachers to access the information.
	2. Curriculum: The curriculum for each program LL.B and LL.M(UG and PG) is designed to explicitly outline the intended learning outcomes. This

ensures that students understand what they can expect to achieve through each course.

3. Notice Board: Physical notice boards are used to display important information, including course outcomes. This provides a visible reminder to students and teachers alike.

4. Faculty Meetings: Regular faculty meetings are conducted to discuss various aspects of the programs, including course outcomes. This ensures that teachers are well-informed and aligned with the institution's goals.

5. Meeting with Students' Council: The institution engages with the students' council to communicate course outcomes. This provides students with a platform to seek clarification, offer feedback, and develop a deeper understanding of the programs.

By utilizing these channels, Chotanagpur Law College ensures that both teachers and students are aware of the course outcomes, facilitating a more focused and effective learning environment.

File Description:
- Upload any additional information
- Past link for Additional information
- Upload COs for all courses (exemplars from Glossary)
https://cnlawcollege.ac.in/assets/uploads/1737703824_896b9097733c68ae4b30.pdf

2.6.2. **Q₁M**	*Attainment of Programme outcomes and course outcomes are evaluated by the institution.* 1. Classroom Engagement: Participation in lectures, discussions, and debates . 2. Assignments and Projects: Evaluation of written assignments, research papers, and projects . 3. Examinations: Periodic exams to test students' knowledge of substantive and procedural law. 4. Moot Courts and Mock Trials: Assessment of students' advocacy skills, through moot courts and mock trials. 5. Seminars and Workshops: Organization of seminars, workshops, and

conferences on contemporary legal issues.

6. Guest Lectures: Invitation of experts and practitioners to share their experiences and insights on local, national, and global issues.

7. Field Visits: Organized field visits of LL.B students to courts, tribunals, to expose students to the practical application of law.

8. Research Projects: Encouragement of LL.M students to undertake research projects on local, national, and global issues, such as access to justice, legal pluralism, and comparative law.

Gender Sensitization

1. Gender-Sensitive Curriculum: Incorporation of gender-sensitive topics and perspectives into the curriculum

2. Workshops and Training Programs: Organization of workshops and training programs on gender sensitization, sexual harassment, and diversity and inclusion.

3. Guest Lectures: Invitation of experts and practitioners to share their experiences and insights on gender-related issues.

4. Overall Development of Employable Skills of students.

File Description:
- Upload any additional information
- Paste link for Additional information

2.6.3. **QₙM**	***Average pass percentage of Students during the year*** .6.3.1: Total number of final year students who passed the examination conducted by Institution 2.6.3.2: Total number of final year students who appeared for the examination conducted by Institution **File Description** • Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) • Upload any additional information Provide link for the annual report https://cnlawcollege.ac.in/assets/uploads/1737704004_0593783c7e3bdf038d68.pdf

Key Indicator- 2.7 Student Satisfaction Survey

Metric No.	
2.7.1. QₙM	*Online student satisfaction survey regarding to teaching learning process. (online survey to be conducted)* Data Requirement: (As per Data Template) - Name/Class/Gender - Student Id Number/Adhar Id number - Mobile number - Email Id - Degree Programme (Database of all currently enrolled students need to be prepared and shared with NAAC along with the online submission of QIF) **File Description:** - Upload any additional information - Upload database of all currently enrolled students (Data Template) https://cnlawcollege.ac.in/assets/uploads/1737704174_dc4d5461c9e02f226310.pdf

Criteria 3- Research, Innovations and Extension

Key Indicator 3.1- Resource Mobilization for Research

Metric No.	
3.1.1. **QₙM**	***Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year(INR in Lakhs)*** 3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year(INR in Lakhs) | Year	2023-2024
INR in Lakhs	0 | **File Description(Upload)** • Any additional information • e-copies of the grant award letters for sponsored research projects / endowments • List of endowments / projects with details of grants (Data Template)
3.1.2 **QₙM**	***Number of Seminars/conferences/workshops conducted by the institution during the year*** 3.1.2.1: Total number of Seminars/conferences/workshops conducted by the institution during the year | Year	2023-2024
Number	07 | **File Description(Upload)** • Report of the event • Any additional information • List of workshops/seminars during the year (Data Template) https://cnlawcollege.ac.in/assets/uploads/1737568222_657c14babb6de3a85fcb.pdf
3.1.3 **QₙM**	***Funded Seminars/ Conferences /workshops*** 3.1.3.1 Total Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the year(Amount in lakhs*)* | Year	2023-2024
Amount in Lakhs	0 | *File Uplaod:* • Fund sanction letter from the granting agency towards Seminars/ Conferences /workshops organised by the institution

Key Indicator 3.2- Innovation Ecosystem (10)
(Not Applicable for UG Affiliated Institutions)

Metric No.	
3.2.1. Q$_l$M	*Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge* Chotanagpur Law College has established a vibrant ecosystem that fosters innovation and excellence in legal education. The college has initiated a series of regular lectures, delivered by esteemed legal luminaries, judges, lawyers, and academics from renowned law institutions. These lectures cover a wide range of topics, facilitating the creation and transfer of knowledge, and enhancing the legal acumen of students, faculty, and the broader legal community. Our prestigious Barrister S K sahay memorial lecture series is purely dedicated to transfer of knowledge. • File description • Upload any additional information • Paste link for additional information
3.2.2 Qnm	*Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), Entrepreneurship, Skill development, Frontier/ contemporary areas researches in law and judicial trends during the year* 3.2.2.1: Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),Entrepreneurship, Skill development *Frontier/ contemporary areas researches in law and judicial trends* during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**Number**</td><td>03</td></tr></table> **File Description (Upload)** • Report of the event • Any additional information List of workshops/seminars held during the year (Data Template) https://cnlawcollege.ac.in/assets/uploads/3.2.2.pdf

Key Indicator 3.3 - Research Publication and Awards

3.3.1. **QₙM**	*Percentage of teachers recognized as research guides* 3.3.1.1. Number of teachers recognized as research guides **Documents:** Upload copies of the letter of the university recognizing faculty as research guides **File Description:** • Any additional information • Institutional data in prescribed format https://cnlawcollege.ac.in/assets/uploads/1737570109_a8ea849c26529c71663d.pdf
3.3.2 **QₙM**	*Number of papers published per teacher in the Journals notified on UGC website during the year* 3.3.2.1. Number of research papers in the Journals notified on UGC website during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**Number**</td><td>06</td></tr></table> **File Description (Upload)** • Any additional information List of research papers by title, author, department, name of journal and year of publication (Data Template) https://cnlawcollege.ac.in/assets/uploads/1737569980_79bfbc486b503a3cddd4.pdf
3.3.3 **QₙM**	*Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year* 3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**Number**</td><td>01</td></tr></table> **File Description (Upload)** • Any additional information Content page and first page of the article/research paper https://cnlawcollege.ac.in/assets/uploads/1737570192_03ce90d5f95758ed0837.pdf

Key Indicator 3.4 – Extension Activities (For PG Affiliated Institutions)

Metric No.	
3.4.1 **QₗM**	*Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year* To achieve this, Chotanagpur Law College has initiated a range of extension activities that cater to the needs of the neighboring community. **Organising Free Legal Aid Camps** The college regularly organises free legal aid camps, where experienced lawyers and law students provide free legal consultations and advice to the community members. These camps aim to promote legal awareness, empower marginalized sections, and facilitate access to justice. **Legal Awareness Drive** Chotanagpur Law College conducts legal awareness drives to educate the community about their rights, duties, and various legal provisions. These drives cover topics such as women's rights, child rights, consumer rights, and environmental laws, among others. **Environmental Protection Drive** Recognising the importance of environmental conservation, the college organises environmental protection drives. These initiatives include tree plantation programs, cleanliness drives, and awareness campaigns about waste management, pollution, and climate change. **Distribution of Old Clothes and Necessary Items** The college community comes together to collect and distribute old clothes, shoes, books, and other essential items to the underprivileged sections of the society. This initiative promotes the values of sharing, caring, and social responsibility. **Health Check-up Camps** In collaboration with local healthcare providers, Chotanagpur Law College organises health check-up camps. **File Description:** • Paste link for additional information Upload any additional information https://cnlawcollege.ac.in/assets/uploads/1737570192_03ce90d5f95758ed0837.pdf

3.4.2 QnM	*Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the year* 3.4.2.1: Total number of awards / recognitions *recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities* by institution/teachers/research scholars/students during the year

Year	2023-2024
Number	06

File Description (Upload)
- e- copies of award letters
- Any additional information

List of innovation and award details (Data Template)
https://cnlawcollege.ac.in/assets/uploads/1737703035_ad3dea0f7b76a3f07a89.pdf

3.4.3 QnM	*Number of extension and outreach programs conducted by the institution through NSS/ NCC/Government and non-government bodies other clubs during the year* 3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/Government and non-government bodies other clubs year-wise during the year

Year	2023-2024
Number	03

File Description (Upload)
- Reports of the event organized
- Any additional information

Number of extension and outreach Programmes conducted with industry, community etc during the year (Data Template)
https://cnlawcollege.ac.in/assets/uploads/3.4.3.pdf
https://cnlawcollege.ac.in/assets/uploads/Legal_Aid_merged.pdf

3.4.4 QnM	*Average percentage of students participating in extension activities at 3.4.3. above during the year* 3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Year	2023-2024
Number	127

File description (Upload)
- Report of the event

- Any additional information
- Average percentage of students who participated in extension activities with Govt. or NGOs etc.,
  https://cnlawcollege.ac.in/assets/uploads/3.4.4.pdf

Key Indicator – 3.5 Collaboration

Metric No.	
3.5.1. **Q$_n$M**	***The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year*** - Number of linkages for faculty exchange, student exchange, internship, field trip, on-the- job training, research etc during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**Number**</td><td>03</td></tr></table> **File Description: (Upload)** - e-copies of linkage related Document - Any additional information - Details of linkages with institutions/industries for internship (Data Template) https://cnlawcollege.ac.in/assets/uploads/1737710664_d0159d78e10d5be1ea32.pdf
3.5.2. **Q$_n$M**	***Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the year*** 3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**Number**</td><td>03</td></tr></table> **File Description:** - e-Copies of the MoUs with institution./ industry/ corporate houses - Any additional information - Details of functional MoUs with institutions of national, international importance, other universities etc during the year https://cnlawcollege.ac.in/assets/uploads/1737710664_d0159d78e10d5be1ea32.pdf

Criterion 4 - Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

Metric No.	
4.1.1. **Q₁M**	***The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.*** Chotanagpur Law College boasts of strong infrastructure and physical facilities that encourages a conducive teaching-learning environment. Some notable features include: **ICT-Enabled Classrooms** State-of-the-art classrooms equipped with modern technology, including projectors, smartboards, and high-speed internet connectivity.This facilitates interactive and engaging learning experiences for students. **E-Library** A well-stocked digital library providing access to a vast repository of legal resources, including e-books, journals, and online databases. The e-library supports research and self-study, enabling students to stay updated on the latest developments in the field of law. **Regular Infrastructure Updates** The institution recognizes the importance of staying in level with technological advancements and updates its infrastructure accordingly. Regular maintenance and upgrades ensure that facilities remain in excellent condition, providing a seamless learning experience. **E-Resources** The college provides students with access to a range of e-resources, including online legal databases, research journals, and educational software. These resources enhance the learning experience, facilitate research, and help students develop essential skills for a successful legal career. By investing in modern infrastructure and technology, Chotanagpur Law College demonstrates its commitment to providing students with a world-class education and preparing them for success in the legal profession.

	File Description: • Upload any additional information • Paste link for additional information
4.1.2. **Q_lM**	***The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.*** Chotanagpur Law College has a well-equipped infrastructure that supports various cultural programs and activities. It has a open auditorium, a state-of-the-art auditorium, an open stage, yoga room, and rooms for indoor games, here are some of the facilities they offer: 1. Library: The central library houses over great numbers of law books, journals, and magazines, and remains open from 10 am to 4 pm. 2. Moot Court: 2 well-established MOOT courts with latest facilities and electronic devices. 3. Auditorium Hall: Equipped with audio-visual facilities, built the college main building (Academic building) 4. Sports Facilities; college has a big playground and possibly courts for outdoor games like badminton, volleyball, and cricket. 5. Classrooms and Internet: Hi-Tech classrooms with digital boards and internet facilities are available. These facilities indicate that Chotanagpur Law College has a decent infrastructure to support cultural programs and extracurricular activities. The college has separate building dedicated for research work. **File Description** • Upload any additional information https://cnlawcollege.ac.in/assets/uploads/4.1.2.pdf
4.1.3. **Q_nM**	***Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.*** 4.1.3.1: Number of classrooms and seminar halls with ICT facilities **File Description** • Upload any additional information • Geotagged photos of classrooms clearly displaying the ICT Facilities • Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) https://cnlawcollege.ac.in/assets/uploads/2.3.1-4.1.3.pdf

4.1.4. Q$_n$M	*Average percentage of expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)* 4.1.4.1. Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs) | Year	2023-2024
INR in Lakhs	39,96,633.00 | **File Description** • Upload any additional information • Upload audited statements of accounts highlighting spending towards infrastructure augmentation • Excluding salary during the year(Data Template) https://cnlawcollege.ac.in/assets/uploads/1737703193_c6619d2994e8e5940ae1.pdf

Key Indicator – 4.2 Library as a learning Resource

Metric No.	
4.2.1. Q$_l$M	brary is automated using Integrated Library Management System (ILMS) ata Requirement during the year: Upload a description of library with, • Name of ILMS software • Nature of automation (fully or partially) • Version • Year of Automation **File Description:** • Upload any additional information • Paste link for Additional Information https://cnlawcollege.ac.in/assets/uploads/1737703255_186a416a15e6c69a0171.pdf
4.2.2. Q$_n$M	*The institution has subscription for the following e-resources* *1. e-journals* *2. e-ShodhSindhu* *3. Shodhganga Membership* *4. e-books* *5. Databases* *6. Remote access to e-resources* **Options:** A. Any 4 or more of the above **File Description:** • Upload any additional information • Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)

	https://cnlawcollege.ac.in/assets/uploads/1737703324_57d5c28aeb6038e8ac05.pdf
4.2.3 **QₙM**	*Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the year(INR in Lakhs)* 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs) <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**INR in Lakhs**</td><td>9,65,393.00</td></tr></table> **File Description (Upload)** • Any additional information • Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases • Details of annual expenditure for purchase of books and journals during the year(Data Template as of 4.2.2) https://cnlawcollege.ac.in/assets/uploads/1737703386_aeca1cf7fa35e08ef 97d.pdf
4.2.4 **QₙM**	*Percentage per day usage of library by teachers and students (foot falls and login data for online access)* *(Data for the latest completed academic year)* 4.2.4.1. Number of teachers and students using library per day over last one year **File Description (Upload)** • Any additional information • Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents) https://cnlawcollege.ac.in/assets/uploads/Library Stock Register.pdf /https://cnlawcollege.ac.in/assets/uploads/Students%20Foot%20Fall(KOHA).pdf

Key Indicator- 4.3 IT Infrastructure

Metric No.	
4.3.1. **QₗM**	*Institution frequently updates its IT facilities including Wi-Fi* Chotanagpur Law College prioritizes staying at the forefront of technology to provide its students, faculty, and staff with a cutting-edge learning environment. To achieve this, the college regularly updates its IT facilities, ensuring seamless integration of technology into the educational experience. **Some key aspects of the college's IT infrastructure upgrades include:** 1. Installation of new software: The college continuously evaluates and installs

	new software to support various academic and administrative functions.
	2. Updating existing software: Regular updates ensure that existing software remains efficient, secure, and compatible with emerging technologies.
	3. WiFi upgrades: Chotanagpur Law College recognizes the importance of reliable internet connectivity. To this end, the college regularly upgrades its WiFi infrastructure, guaranteeing accessibility and convenience for faculty, students, and staff.
	By investing in modern IT facilities and infrastructure, Chotanagpur Law College fosters a dynamic and supportive environment conducive to academic excellence and growth. **File Description** • Upload any additional information • Paste link for additional information
4.3.2. **QnM**	***Student – Compute/ laptop ratio (Data for the latest completed academic year)*** Number of students : Number of Computers **File Description** • Copies of stock entries of PCs and Laptops • Upload any additional information • Data as per data template **File Description** • Upload any additional information • Student – computer ratio https://cnlawcollege.ac.in/assets/uploads/1737704277_bbfd3b4d8ef0679f684e.pdf
4.3.3. **QnM**	***Bandwidth of internet connection in the Institution*** Options: A. $\geq$ 50 MBPS B. 30 - 50 MBPS C. 10 - 30 MBPS D. 10 - 5 MBPS E. < 5 MBPS **File Description** • Upload any additional Information • Details of available bandwidth of internet connection in the Institution https://cnlawcollege.ac.in/assets/uploads/1737703471_6ca20fce7aa8287eeb4c.pdf

Key Indicator – 4.4 Maintenance of Campus Infrastructure

Metric No.	
4.4.1 **QₙM**	***Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)*** 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year(INR in lakhs) <table><tr><td>Year</td><td>2023-2024</td></tr><tr><td>INR in Lakhs</td><td>3,99,363.00</td></tr></table> **File Description:** • Upload any additional information • Audited statements of accounts. • Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) https://cnlawcollege.ac.in/assets/uploads/1737703570_ff761129144da47f54f2.pdf
4.4.2. **QₗM**	***There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*** Chotanagpur Law College has a well-defined and established system in place for maintaining its infrastructure, **Key infrastructure facilities include:** 1. Library: The college boasts a well-stocked library with an extensive collection of law books, journals, and periodicals. The library is fully automated, allowing students to easily search and access resources. 2. Sports Facilities: Chotanagpur Law College recognizes the importance of physical fitness and recreation. The college has excellent sports facilities, including playgrounds, courts, and equipment for various sports and games. 3. E-Library: In addition to the physical library, the college also has a dedicated e-library with a vast digital collection of books, articles, and research papers. This allows students to access resources remotely and stay up-to-date with the latest developments in the field of law. 4. Classrooms: The college has well-furnished, spacious classrooms equipped with modern teaching aids, such as projectors, whiteboards, and audio-visual equipment. This creates an interactive and engaging learning

environment for students.

The college has a dedicated maintenance team. This includes:

1. Regular cleaning and upkeep of classrooms, library, and sports facilities

2. Timely maintenance and repair of equipment and infrastructure

3. Upgradation of facilities and infrastructure to keep pace with changing needs and technological advancements.

File Description:
- Upload any additional information
- Paste link for additional information

Criterion 5- Student Support and Progression
Key Indicator- 5.1 Student Support

Metric No.	
5.1.1 **QnM**	*Average percentage of students benefited by scholarship/freeship by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year* 5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**Number**</td><td>327</td></tr></table> **File Description** - Upload self-attested letter with the list of students sanctioned scholarship - Upload any additional information - Scholarship sanction letter Average percentage of students benefited by scholarships and free- ships provided by the institution, Government and non-government agencies (NGOs)during the year(Data Template) **File Description:** - upload self attested letter with the list of students sanctioned scholarship - Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the year(Data Template) https://cnlawcollege.ac.in/assets/uploads/5.1.1Post-Matric%20%20Report_2023-24%20as%20on%2024.06.24%20(final).pdf
5.1.2. **QnM**	*Capacity building and skills enhancement initiatives taken by the institution include the following* *1. Soft skills* *2. Language, communication and advocacy skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. Awareness about use of technology in legal process* **Options:** A. 3 of the above **File Description (Upload)** - Link to Institutional website - Any additional information - Details of capability building and skills enhancement initiatives (Data Template) https://cnlawcollege.ac.in/assets/uploads/1737709433_5cc6bd6c3cd596f9611c.pdf

5.1.3. **QₙM**	*Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the year* 5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr><tr><td>**Number**</td><td>23</td></tr></table> **File Description (Upload)** • Any additional information Number of students benefited by guidance for competitive examinations and career counseling during the year(Data Template) **File Description (Upload)** • Any additional information • Number of students benefited by guidance for competitive examinations and career counselling during the year(Data Template)

5.1.4.
 	
QₙM
	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases
	    1. Implementation of guidelines of statutory/regulatory bodies
	    2. Organisation wide awareness and undertakings on policies with zero tolerance
	    3. Mechanisms for submission of online/offline students' grievances
	    4. Timely redressal of the grievances through appropriate committees
	
	  Options:
	
	   A. All of the above
	Data Requirement:
	Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed.
	File Description (Upload)
	• Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee
	• Upload any additional information
	• Details of student grievances including sexual harassment and ragging cases

Key Indicator- 5.2 Student Progression

Metric No.	
5.2.1 **QₙM**	*Average percentage of placement of outgoing students during the year* 5.2.1.1: Number of outgoing students placed during the year <table><tr><td>**Year**</td><td>2023-2024</td></tr></table>

Number	216

File Description (Upload)
- Name of the student placed
- Name of the employer

5.2.2

QₙM

Percentage of Students enrolled with State Bar council

5.2.2: Number of Students enrolled with State Bar council (data for last completed academic year)

184

5.2.3

QₙM

Average percentage of students progressing to higher education during the year

5.2.2.1. Number of outgoing student progression to higher education

File Description (Upload)
- Proof of progression to Higher Education
- Any additional information

File Description (Upload)
- Upload supporting data for student/alumni
- Any additional information
- Details of student progression to higher education (Data Template)

5.2.4

QₙM

Average percentage of students qualifying in state/national/ international level examinations during the year(eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) during the year

Year	2023-2024
Number	17

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) during the year: N.A.

Year	
Number	

File Description (Upload)
- Upload supporting data for the same
- Any additional information
- Number of students qualifying in state/ national/ international level examinations

	during the year(Data Template)

Key Indicator- 5.3 Student Participation and Activities

Metric No.	
5.3.1 **QₙM**	*Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition* 5.3.1.1: Number of awards/medals for outstanding performance in sports/ *literary/*cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) during the year. **No data available.** <table><tr><td>**Year**</td><td></td></tr><tr><td>**Number**</td><td></td></tr></table> **File Description (Upload)** • e-copies of award letters and certificates • Any additional information • Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the year (Data Template)
5.3.2 **QₗM**	*Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)* Chotanagpur Law College has a strong framework in place to ensure students are actively involved in various aspects of college . **Student Council and various Committees:** 1. Student Council: The student council serves as the primary platform for students to voice their concerns, suggestions, and ideas. It plays a crucial role in organizing events, activities, and celebrations. 2. Cultural Committee: This committee focuses on promoting cultural diversity, organizing cultural events, and celebrating festivals. 3. NSS Cell: The National Service Scheme (NSS) cell encourages students to

participate in community service, social welfare, and nation-building activities.

4. Moot Court Committee: This committee organizes moot court competitions, debates, and other legal events to hone students' advocacy skills.

5. Internal Complaint Committee (ICC): The ICC addresses grievances related to harassment, discrimination, and other sensitive issues.

6. Student Redressal Committee: This committee resolves student complaints and concerns related to academic and non-academic matters.

Student Participation and Engagement

1. Planning and Execution: Students are actively involved in planning and executing various events, celebrations, and activities.

2. Samaan: Students participate in celebrating Teachers' Day, showcasing their appreciation for the faculty.

3. Anantarang: The college's annual fest, where students come together to organize cultural events, competitions, and entertainment programs.

File Description
- Paste link for additional information
- Upload any additional information

5.3.3. **QnM**	*Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year* 5.3.3.1. Number of sports and cultural events/competitions *youth parliaments* organised by the institution in which students of the Institution participated during the year

Year	2023-2024
Number	05

File Description
- Report of the event
- Upload any additional information
- Number of sports and cultural events/competitions in which students of the Institution participated during the year(organised by the institution/other institutions (Data Template)
  https://cnlawcollege.ac.in/assets/uploads/1737703724_818f88be66ab38fdca6d.pdf

Key Indicator- 5.4 Alumni Engagement

Metric No.	
5.4.1	*There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services.*
QlM	Chotanagpur Law College, established in 1954, boasts an impressive alumni association comprising four Supreme Court judges, multiple High Court judges, Lokayukt, Lokpals, and many distinguished lawyers. These accomplished individuals contribute significantly to the college's development, organizing various community services and events.

Some of the notable initiatives and activities include:

1. Legal Aid Programs: Providing free legal assistance to those in need, promoting social justice and equality.

2. Inter-College Moot Courts: Fostering a competitive and learning environment for law students to hone their advocacy skills.

3. Court Visits: Helps Offering students a glimpse into the workings of the judicial system, promoting practical knowledge and understanding.

4. Internship: Providing students with hands-on experience in the legal profession, bridging the gap between theory and practice.

5. Advocacy Workshops: Enhancing students' advocacy skills through interactive sessions and training programs.

6. Blood Donation Camps: Organizing blood donation drives, promoting social responsibility and community service.

The college's strong alumni network and commitment to community service have established it as a reputable institution in the field of legal education.

File Description:
- Paste link for additional information
- Upload any additional information

5.4.2	*Alumni contribution during the year(INR in Lakhs)*

Q_nM	**Options:**
	        nil
	
	File Description
	   • Upload any additional information

Criterion 6- Governance, Leadership and Management

Key Indicator- 6.1 Institutional Vision and Leadership

Metric No.	
6.1.1 **Q₁M**	***The governance of the institution is reflective of and in tune with the vision and mission of the institution*** Chotanagpur Law College's governance is deeply rooted in its mission to become a distinguished legal institution, fostering excellence while staying true to its regional heritage. The college aims to provide finest legal education to all segments of society, adhering to democratic and participatory governance principles and also encourage the use of ICT tools in its mode of teaching learning. To achieve this, the college has established a robust framework that ensures inclusive decision-making processes. This involves active participation from faculty members, students, and other stakeholders, promoting a culture of transparency and accountability. **Key Governance Features:** 1. Democratic Decision-Making: The college encourages open discussions and debates, allowing all stakeholders to contribute to decision-making processes. 2. Participatory Governance: Students, faculty members, and staff are involved in various committees and councils, ensuring diverse perspectives are represented. 3. Transparency and Accountability: The college maintains clear communication channels, ensuring that all stakeholders are informed about important decisions and actions. By embracing this governance model, Chotanagpur Law College demonstrates its commitment to fostering a culture of excellence, inclusivity, and social responsibility. **File Description** • Paste link for additional information • Upload any additional information

6.1.2	***The effective leadership is visible in various institutional practices such as decentralization and participative management.***
Q₁M	Effective leadership in an institution is evident when it promotes a culture of inclusivity, transparency, and collaboration. In the context of a college, this can be seen in various institutional practices such as:

1. Decentralization: Empowering various bodies and committees to take decisions, rather than relying on a centralized authority.

2. Participative Management: Encouraging active participation from all stakeholders, including teachers, students, and industry partners, in decision-making processes.

Some examples of institutional practices that demonstrate effective leadership in a college setting include:

1. Governing Body: A representative body that includes teachers' representatives elected by teachers, ensuring that faculty voices are heard.

2. Internal Quality Assurance Cell (IQAC): A body comprising members from faculty, students, and industry stakeholders to ensure quality education and continuous improvement.

3. Departmental Council: A council that brings together departmental representatives faculty members to discuss and decide on academic and administrative matters.

4. Students' Council: A representative body of students that ensures their voices are heard and their concerns addressed.

File Description
- Paste link for additional information
- Upload any additional information

Key Indicator- 6.2 Strategy Development and Deployment

Metric No.	
6.2.1	***The institutional Strategic/ perspective plan is effectively deployed*** **Academic Excellence**
Q₁M	1. Regular Classes: The college ensures that classes are held regularly, with a

focus on completing the syllabus on time.

2. Timely Completion of Course: The college adheres to a well-planned academic calendar, ensuring that courses are completed within the stipulated timeframe.

Library and E-Library Upgradation

1. Regular Upgradation of Library: With new books, journals, and other resources to ensure students have access to the latest knowledge.

2. E-Library: Providing students with access to digital resources, including e-books, articles, and online databases.

Holistic and Comprehensive Learning

1. Field Visits: The college organizes regular field visits to courts, tribunals, and other legal institutions to provide students with practical exposure.

2. Court Visits: Students are taken on court visits to observe live court proceedings, helping them understand the application of legal concepts.

3. Legal Aid Programs: The college conducts legal aid programs, enabling students to participate in community service and develop their advocacy skills.

4. Community Service: Students are encouraged to participate in community services.

Co-Curricular Activities

1. Moot Court Competitions: The college regularly hosts moot court competitions.

2. Debates and Seminars: The college organizes debates, seminars, and workshops on various legal topics.

3. Cultural Events: The college celebrates various cultural events.

File Description
- Strategic Plan and deployment documents on the website
- Paste link for additional information
- Upload any additional information

6.2.2	*The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.*
Q$_l$M	Chotanagpur Law College ensures the effective functioning of various institutional bodies, including:

1. Governing Body: Oversees overall administration and policy-making.
2. IQAC (Internal Quality Assurance Cell): Monitors and enhances academic quality.
3. ICC (Internal Complaints Committee): Addresses grievances and promotes a safe environment.
4. Students' Council: Fosters student participation and extracurricular activities.
5. Seminar Committee: Organizes academic events, seminars, and workshops.
6. Library Committee: Manages library resources and services.
7. NSS Cell: Promotes community service and social responsibility.
8. Women's Cell: Supports women's empowerment and gender equality.

These bodies work in tandem to maintain a conducive academic environment, implementing policies, service rules and procedures and ensure quality education, to promote overall development of students.

File Description
- Paste link for additional information
- Link to Organogram of the Institution webpage
- Upload any additional information

https://cnlawcollege.ac.in/assets/uploads/1737568065_2b36515ce89e1bbfab6c.pdf

6.2.3.	*Implementation of e-governance in areas of operation*
Q$_n$M	1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination Options: A. All of the above B. **File Description (Upload)** • ERP (Enterprise Resource Planning) Document • Screen shots of user interfaces

	• Any additional information • Details of implementation of e-governance in areas of operation, Administration etc (Data Template)

Key Indicator- 6.3 Faculty Empowerment Strategies

Metric No.	
6.3.1 **Q₁M**	***The institution has effective welfare measures for teaching and non-teaching staff*** Chotanagpur Law College prioritizes the well-being of its teaching and non-teaching staff by offering various effective welfare measures. Although the specific details of these measures are not explicitly mentioned on the college's website, typical staff welfare measures implemented by educational institutions include: 1. Loan Facility: Providing loans to staff members under a staff welfare scheme to support them during financial emergencies. 2. EPF and Pension Schemes: Offering Employees' Provident Fund (EPF) and pension schemes to ensure staff members' financial security after retirement. 3. Maternity Benefits: Providing maternity leave and other benefits to support female staff members during pregnancy and childbirth. 4. Crèche Facility: Offering on-campus childcare facilities to support staff members with young children. 5. Medical Leave: Providing paid medical leave to staff members to ensure they can recover from illnesses without worrying about their salary. 6. Identity Card: Issuing identity cards to staff members to facilitate easy identification and access to college facilities. 7. Uniform : Providing Uniform to 3rd and 4th grade staff. These welfare measures demonstrate Chotanagpur Law College's commitment to supporting the overall well-being of its staff members.

	File Description • Paste link for additional information • Upload any additional information	
6.3.2 **QₙM**	*Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the year* 6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	

Year	2023-2024
Number	0

File Description
- Upload any additional information
- Details of the teachers provided with financial support to attend conferences, workshops etc., during the year(Data Template)

6.3.3 **QₙM**	*Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the year* 6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Year	2023-2024
Number	05

File Description (Upload):
- Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).
- Reports of Academic Staff College or similar centers
- Upload any additional information
- Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)
  https://cnlawcollege.ac.in/assets/uploads/1737959354_0a2e136ea63ce665995b.pdf

6.3.4 **QₙM**	*Average percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year* *(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)* 6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

Years	2023-2024
Number	04

File Description
- IQAC report summary
- Reports of the institution.
- Upload any additional information
- Details of teachers attending professional development Programmes during the year(Data Template)

https://cnlawcollege.ac.in/assets/uploads/1737570048_8088607201d843fbaa5c.pdf

6.3.5 **Q₁M**	*Institutions Performance Appraisal System for teaching and non-teaching staff*

Institutions Performance Appraisal System for teaching and non-teaching staff

Chotanagpur Law College has implemented an Institution Performance Appraisal System

Yearly Self-Appraisal: Teachers submit a self-assessment report of their performance annually, highlighting their achievements, challenges, and areas for improvement.

1. Regular Monitoring: The Principal and Internal Quality Assurance Cell (IQAC) closely monitor the performance of teachers and non-teaching staff, providing constructive feedback and support.

2. Student Feedback: Students provide feedback on teacher performance, which helps identify areas of strength and weakness. This feedback is used to improve teaching methods and overall student experience.

Objectives

1. Performance Evaluation: To assess the performance of teachers and non-teaching staff, identifying areas of excellence and improvement.

2. Professional Development: To provide opportunities for teachers to reflect on their practice, set goals, and develop strategies for enhancement.

3. Quality Enhancement: To enhance the overall quality of education and services provided by the institution.

Benefits

1. Improved Teaching Methods: Regular feedback and appraisal help teachers refine their teaching methods, leading to better student outcomes.

2. Increased Accountability: The appraisal system promotes accountability among teachers and non-teaching staff, ensuring they meet the institution's expectations.

3. Enhanced Student Experience: By soliciting student feedback, the institution demonstrates its commitment to student satisfaction and continuous improvement.

File Description

- Paste link for additional information
- Upload any additional information

Key Indicator- 6.4 Financial Management and Resource Mobilization

Metric No.	
6.4.1	*Institution conducts internal and external financial audits regularly*
Q₁M	**Internal Audit** The college conducts an internal audit annually to review its financial transactions, accounts, and overall financial health. **External Audit** To maintain objectivity and independence, the college has appointed M. KISHOR and Co., Chartered Accountants, to conduct the external audit. This external audit provides an additional layer of scrutiny, ensuring the college's financial statements are accurate and comply with relevant laws and regulations. **Audit Scope** The audit encompasses a comprehensive examination of the college's financial transactions, including income, expenses, assets, and liabilities. The auditors verify the accuracy of financial records, assess the college's financial performance, and evaluate its compliance with applicable laws and regulations. **Auditor's Suggestions** A key aspect of the audit process is the auditor's suggestions for improving financial management and planning for future expenses. M. KISHOR and Co. provide recommendations to the college administration, helping them optimize resource allocation, streamline financial processes, and make informed decisions for the next academic year. The college's effective audit mechanism offers several benefits: 1. Transparency and Accountability 2. Improved Financial Management 3. Enhanced Credibility: 4. Better Decision-Making: **File Description** • Paste link for additional information • Upload any additional information https://cnlawcollege.ac.in/assets/uploads/1737704605_ec8b536b8558194a110b.pdf

| 6.4.2 | *Funds / Grants received from non-government bodies, individuals, philanthropers during the year(not covered in Criterion III)* |
| **Q_nM** | 6.4.2.1: Total Grants received from non-government bodies, individuals, Philanthropers during the year(INR in Lakhs) |

Year	2023-2024
INR in Lakhs	0

File Description
- Annual statements of accounts
- Any additional information
- Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year(Data Template)

| 6.4.3 | *Institutional strategies for mobilisation of funds and the optimal utilisation of resources* |
| **Q_lM** | |

Chotanagpur Law College in Ranchi, being a deficit grant college, faces challenges in mobilizing funds :

Planned Expenditure

1. Salary and Staff Benefits: Prioritize staff salaries, ensuring timely payments to maintain morale and stability.

2. Research Work: Allocates funds for research initiatives, focusing on projects with potential external funding or collaborations.

3. Seminars, Symposia, and Workshops: Organizes events with sponsors, and collaborations to generate revenue.

4. Infrastructure Development: Invest in essential infrastructure upgrades, of classrooms, libraries, auditorium.

Expenditure on Development of College Resources

1. E-Resources: Subscription of online databases, journals, and resources to enhance research and learning.

2. Library Development: Acquired new books, journals, and digital resources to support the curriculum.

3. Technology Upgrades: Investing in modernizing computer labs, networking,

and other technology-based infrastructure.

Expenditure on Non-Planned Resources

1. Contingency Funds: Maintains a reserve for unexpected expenses, such as repairs or emergencies.

2. Immediate Expenses: Allocate funds for urgent needs, like utility bills or staff welfare.

Strategies for Fund Mobilization

1. Government Grants: As a deficit grant college, Chotanagpur Law College relies on government grants.

2. Donations and Sponsorships

3. Fees and Charges: Review and adjust fee structures to ensure they are competitive and aligned with the college's financial needs.

File Description
- Paste link for additional information
- Upload any additional information

Key Indicator- 6.5 Internal Quality Assurance System

Metric No.	
6.5.1 **Q_IM**	*Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes* The Internal Quality Assurance Cell (IQAC) has made significant contributions to the institution's growth and development. Here are some of its notable achievements: 1. Appointment of new faculties: IQAC has facilitated the recruitment of qualified and experienced faculty members, enhancing the institution's academic excellence. 2. Smooth conduction of entrance examinations: IQAC has ensured the proper and transparent conduct of entrance examinations for LL.B and LL.M

programs, maintaining the institution's high standards.

3. Successful organization of Jharkhand Vidhigya Samagan: IQAC has successfully hosted this significant event, providing a platform for legal scholars and experts to share knowledge and insights.

4. Regular lectures under Barrister S K Sahay Lecture Series: IQAC has organized regular lectures under this series, featuring eminent speakers and experts in the field of law.

5. Timely completion of courses and semesters: IQAC has monitored and ensured the timely completion of academic programs, maintaining the institution's academic calendar.

6. Cultural programs and annual festival (Aanantrang): IQAC has promoted cultural activities and organized the annual festival, fostering a vibrant campus life and encouraging students' holistic development.

.

File Description
- Paste link for additional information
- Upload any additional information

6.5.2	*The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities*
Q₁M	*(For first cycle - Incremental improvements made for the preceding year with regard to quality*

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives   )

1. Periodic Intervals: The college reviews its teaching-learning process at regular intervals, ensuring that the academic calendar, timetable, program structure, and syllabus are adhered to.

2. Student Feedback: Regular feedback is collected from students, which is then analyzed and shared with the Principal and individual faculty members. This helps identify areas of improvement.

3. IQAC Monitoring: The Internal Quality Assurance Cell (IQAC) oversees and reviews the teaching-learning process, suggesting improvements

wherever necessary.

The primary objectives of this review process are:

1. Enhance Teaching-Learning: To continually improve the teaching-learning process, ensuring that it remains effective and relevant.

2. Ensure Quality Education: To maintain high standards of education, adhering to the academic calendar, timetable, program structure, and syllabus.

3. Encourage Student Participation: To involve students in the review process, ensuring that their feedback and concerns are addressed

The review process has led to:

1. Improved Academic Performance: Enhanced teaching-learning methods have resulted in better academic performance of students.

2. Increased Student Satisfaction: Regular feedback and incorporation of student suggestions have increased student satisfaction.

3. Faculty Development: The review process has facilitated faculty development, enabling them to update their teaching methods and stay abreast with industry developments.

File Description
- Paste link for additional information
- Upload any additional information

6.5.3	*Quality assurance initiatives of the institution include:*
QₙM	1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. *Collaborative quality intitiatives with other institution(s)* 3. Participation in NIRF 4. *Academic and Administrative Audit* 5. *Disability/gender/diversity audit* 6. An*y other quality audit recognized by state, national or international agencies (ISO Certification, NBA)* **Options:** 　　　B.Any 3 of the above **File Description** - Paste web link of Annual reports of Institution - Upload e-copies of the accreditations and certifications

- Upload any additional information
- Upload details of Quality assurance initiatives of the institution(Data Template)

https://cnlawcollege.ac.in/assets/uploads/academic%20and%20administrative%20audit%202023-24.pdf

Criterion VII – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No.	
	Gender Equity

7.1.1
 	
Q₁M
	Measures initiated by the Institution for the promotion of constitutional values and gender equity during the year.
	
	Chotanagpur Law College has implemented numerous initiatives to promote gender equity, demonstrating its commitment to creating an inclusive and equitable environment for all students. Here are the measures they've taken:
	
	1. Extra marks for girl students: The college offers 5 additional marks to female students in the LL.B entrance examination, encouraging more women to pursue law.
	
	2. Equal student representation: The college has achieved a nearly equal ratio of male to female students, fostering a diverse and balanced learning environment. The college emsures the Equal representation of both gender in student council.
	
	3. Celebrating Women's Day: The institution observes Women's Day, recognizing the contributions and achievements of female students and faculty and staff members.
	
	4. Workshops on gender rights and sensitization: Regular workshops educate students and faculty about gender rights, promoting awareness and sensitivity.
	
	5. Exclusive facilities for women:
	
	    ➢ Separate common room for female students
	
	    ➢ Sanitary vending machines in toilets
	
	    ➢ Separate chamber for female faculties
	
	    ➢ Exclusive toilets for female students and teachers and staff.
	
	By implementing these measures, Chotanagpur Law College demonstrates its

dedication to upholding the principles of gender equality and providing equal opportunities for all students to thrive.

ovide Web link to:
- Annual gender sensitization action plan
- Specific facilities provided for women in terms of:

  a. Safety and security
  b. Counselling
  c. Common Rooms
  d. Sanitary Napkin dispenser and incinerator
  e. Day care center for young children
  f. Any other relevant information-

https://cnlawcollege.ac.in/assets/uploads/7.1.1.pdf

	Environmental Consciousness and Sustainability
7.1.2 QₙM	*The Institution has facilities for alternate sources of energy and energy conservation measures*

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Options:
C. 2 of the above

Upload:
- *Geotagged Photographs*
- *Any other relevant information*

https://cnlawcollege.ac.in/assets/uploads/7.1.2.pdf

7.1.3 QₗM	*Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)*

Chotanagpur Law College prioritizes cleanliness and sustainability, boasting impressive facilities for waste management. The college has implemented systems for both liquid and solid waste management, ensuring a clean and healthy environment for its students, faculty, and staff. In addition to these measures, the college has made provisions for composite pit dumping of biodegradable substances, further reducing its environmental footprint. This commitment to sustainability is reflected in the college's approach to paper usage, with efforts to minimize waste and promote eco-friendly practices.

The college community values cleanliness, and this is evident in the maintenance of its facilities. Moreover, Chotanagpur Law College is developing green classrooms, demonstrating its dedication to creating a sustainable and environmentally conscious learning environment.

Overall, Chotanagpur Law College's focus on sustainability, cleanliness, and modern facilities creates a unique and supportive learning environment for its students.

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

Provide web link to
- Relevant documents like agreements/MoUs with Government and other approved agencies
- Geotagged photographs of the facilities
- Any other relevant information

https://cnlawcollege.ac.in/assets/uploads/7.1.3.pdf

7.1.4
 	
QₙM
	Water conservation facilities available in the Institution:
	1. Rain water harvesting ☐
	2. Borewell /Open well recharge ☐
	3. Construction of tanks and bunds ☐
	4. Waste water recycling ☐
	5. Maintenance of water bodies and distribution system in the campus ☐
	
	Options:
	A. Any 4 or all of the above
	
	    Upload :
	• Geotagged photographs / videos of the facilities
	• Any other relevant information
	    https://cnlawcollege.ac.in/assets/uploads/7.1.4.pdf

7.1.5 **QₙM**	***Green campus initiatives include:*** 7.1.5.1. The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles ☐ 2. Battery-powered vehicles ☐ 3. Pedestrian-friendly pathways ☐ 4. Ban on the use of Plastics ☐ 5. Landscaping with trees and plants ☐ **Options:**

A. Any 4 or All of the above

Upload
- Geotagged photos / videos of the facilities
- Any other relevant documents
  https://cnlawcollege.ac.in/assets/uploads/7.1.5.pdf

7.1.6 **QnM**	***Quality audits on environment and energy regularly undertaken by the Institution.*** 7.1.6.1. The institutional environment and energy initiatives are confirmed through the following • Green audit ☐ • Energy audit ☐ • Environment audit ☐ • Clean and green campus recognitions / awards ☐ • Beyond the campus environmental promotion activities ☐ **Options:** A. Any 4 or all of the above Upload: • Reports on environment and energy audits submitted by the auditing agency • Certification by the auditing agency • Certificates of the awards received • Any other relevant information **https://cnlawcollege.ac.in/assets/uploads/Environment Audit 2023-24.pdf**
7.1.7 **QnM**	***The Institution has disabled-friendly, barrier free environment*** • Built environment with ramps/lifts for easy access to classrooms. ☐ • *Divyangjan* -friendly washrooms • Signage including tactile path, lights, display boards and signposts ☐ • Assistive technology and facilities for *Divyangjan* accessible website, screen-reading software, mechanized equipment • Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading ☐ **Options:** D. Any 1 of the above Upload: • Geotagged photographs / videos of the facilities • Policy documents and information brochures on the support to be provided • Details of the Software procured for providing the assistance • Any other relevant information https://cnlawcollege.ac.in/assets/uploads/7.1.7.pdf

	Inclusion and Situatedness
7.1.8 **Q₁M**	***Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).***

Chotanagpur Law College prioritizes creating an inclusive environment that embraces diversity in all its forms, including cultural, regional, linguistic, communal, and socio-economic. The college fosters a culture of tolerance, harmony, and unity, celebrating various festivals and events that promote cultural exchange and understanding.

Some of the initiatives taken by the college include:

1. Celebrating festivals like Holi Milan, Diwali Milan, and Eid Milan, which bring together students, teachers, and staff from diverse backgrounds.

2. Observing Teachers' Day to recognize the contributions of educators and promote a culture of respect and gratitude.

3. Promoting cultural values and traditions through various events and activities.

The college also places significant emphasis on:

1. Fostering values of religious tolerance, fraternity, and harmony, creating a safe and welcoming environment for students from all backgrounds.

2. Valuing and celebrating tribal culture and festivals, given the significant presence of tribal students in the college. This helps promote diversity, inclusion, and cultural sensitivity.

Overall, Chotanagpur Law College strives to create an inclusive and diverse community that values and celebrates the unique backgrounds and experiences of its students, teachers, and staff.

Provide Web link to:
- Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)
- Any other relevant information.

	Human Values and Professional Ethics
7.1.9 **Q₁M**	***Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens***

Chotanagpur Law College takes an active role in sensitizing its students and employees to Constitutional obligations, values, rights, and duties. This initiative encourages them to become responsible citizens, aware of their roles in upholding the Constitution.

The college celebrates various significant national days, including:

1. Independence Day: Commemorating India's freedom from British rule

2. Republic Day: Marking the adoption of the Indian Constitution

3. Human Rights Day: Raising awareness about human rights and dignity

4. Environment Initiatives: Promoting eco-friendly practices and sustainability

5. Yoga Day: Encouraging physical and mental well-being through yoga

6. Maintenance of Green Campus: Fostering a clean and green environment within the campus

7. Blood Donation Drives: Organizing blood donation camps to promote social responsibility and community service

By observing these events, Chotanagpur Law College aims to instill a sense of responsibility, patriotism, and social awareness among its students and employees.

Provide weblink to :
- Details of activities that inculcate values; necessary to render students in to responsible citizens
- Any other relevant information

7.1.10 **QₙM**	***The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.*** 1. The Code of Conduct is displayed on the website ☐ 2. There is a committee to monitor adherence to the Code of Conduct ☐ 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff ☐ 4. Annual awareness programmes on Code of Conduct are organized ☐ **Options:** A. All of the above **Upload:** - Code of ethics policy document - Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs

	etc., in support of the claims. • Any other relevant information https://cnlawcollege.ac.in/assets/uploads/1737704061_c9866df0c5e177d05bec.pdf
7.1.11 **Q₁M**	*Institution celebrates / organizes national and international commemorative days, events and festivals* Our college takes immense pride in celebrating and organizing special events on national days, international days, and various festivals that showcase the rich cultural diversity of our country. On national days such as Republic Day and Independence Day, the college organizes flag-hoisting ceremonies, patriotic song competitions, and essay writing contests to instill a sense of nationalism and patriotism among students. In addition to national days, the college also celebrates international days like World Environment Day, World Health Day, and International Women's Day, through events such as seminars, workshops, and awareness campaigns. Our college also revels in the festive spirit by celebrating various festivals like Holi, Diwali, Eid, Christmas, and Gurupurab. These celebrations bring together students, faculty, and staff from diverse backgrounds, fostering a sense of unity and communal harmony. By celebrating these national days, international days, and festivals, our college aims to promote cultural awareness, tolerance, and inclusivity among its students and faculty and staff members while also providing a platform for them to showcase their talents and creativity. Provide weblink to : • Annual report of the celebrations and commemorative events during the year • Geotagged photographs of some of the events • Any other relevant information

Key Indicator - 7.2 Best Practices

Metric No.	

7.2.1
Q₁M
	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
	
	Best Practice 1
	
	1.**Title of the Practice**
	
	   I. Skill development through legal awareness programs.
	   II. Enhancement of Professional ethical value based practical education including as well as beyond curriculum
	
	2. **Objectives of the Practice**
	
	Best Practice 1: Skill Development through Legal Awareness Programs
	Objective: To equip students with practical skills and knowledge of the law through legal awareness programs.
	Intended Outcome: Students will develop essential skills, such as critical thinking, problem-solving, and communication, enabling them to become proficient legal professionals.
	Best Practice 2: Enhancement of Professional Ethical Value-Based Practical Education
	 Objective: To foster a strong sense of professional ethics and values in students through practical education that goes beyond the curriculum.
	Intended Outcome: Students will develop a deep understanding of professional ethics and values, enabling them to make informed decisions , navigate complex legal situations
	
	3. **The Context**
	
	 Best Practice 1
	Chotanagpur Law College, located in Ranchi, Jharkhand, India, is a prestigious institution dedicated to imparting quality legal education. To address challenging issues and implement best practices, the college can adopt the following elaborate strategies:
	
	  1. Legal Literacy Camps: Organize regular camps in rural and urban areas

to spread legal awareness among the masses.

2. Guest Lectures: Regularly Invite renowned legal experts, judges, academicians and advocates to share their experiences and insights with students.

3. Moot Courts and Debates: Encourages students to participate in moot courts, debates, and quiz competitions to develop their advocacy skills.

4. Legal Aid Clinics: Established legal aid clinics within the college premises which provides free legal assistance to marginalized communities.

5. Collaborations: Partner with, government agencies, and other educational institutions in conducting legal awareness programs and promote community engagement.

Best Practice 2

Chotanagpur Law College, located in Ranchi, Jharkhand, India, is a prestigious institution dedicated to imparting quality legal education. To address challenging issues and implement best practices, the college can adopt the following elaborate strategies:

1. Clinical Legal Education: Integrate clinical legal education into the curriculum, allowing students to work on real-life cases under the supervision of experienced faculty members.

2. Mentorship Programs: Pair students with experienced lawyers, judges, or legal professionals for guidance and mentorship.

3. Ethics and Professional Responsibility: Incorporate courses and workshops on ethics and professional responsibility to instill values of integrity, honesty, and compassion in students.

4. Practical Training: Provide students with practical training in drafting, pleading, and courtroom procedures.

5. Industry-Academia Interface: Foster strong relationships with the legal industry to ensure that the curriculum remains relevant and aligned with industry needs.

4. **The Practice**
   Uniqueness of These Practices

1. Community Focus: Chotanagpur Law College's emphasis on legal awareness programs and community engagement sets it apart from other law colleges.

2. Practical Approach: The college's focus on practical education, clinical legal education, and industry-academia interface provides students with hands-on experience and prepares them for the legal profession.

3. Value-Based Education: The incorporation of ethics and professional responsibility into the curriculum ensures that students develop a strong moral compass and become responsible legal professionals.

Constraints and Limitations

1. Resource Constraints: Limited financial resources may hinder the college's ability to establish and maintain legal aid clinics, conduct regular legal awareness programs, and provide practical.

2. Faculty Shortage: Many a times the short of experienced faculty members may limit the college's ability to offer specialized courses, provide mentorship, and supervise clinical legal education programs.

3. Regulatory Challenges: Compliance with regulatory requirements, such as those set by the Bar Council of India, sometimes poses challenges for the college, particularly in terms of curriculum design.

5. **Evidence of Success**
   The implementation of best practices, specifically skill development through legal awareness programs and enhancement of professional ethical values through practical education, has yielded substantial evidence of success.

Best Practice I - Skill Development through Legal Awareness Programs:

1. Increased awareness: the students have demonstrated a significant increase in knowledge and understanding of legal rights and responsibilities.

2. Improved critical thinking: Legal awareness programs have enhanced critical thinking skills, enabling students to analyze situations and make informed decisions.

3. Empowerment: The students feels more confident and empowered to assert their rights and navigate the legal system

Best Practice II

The implementation of best practices, specifically skill development through legal awareness programs and enhancement of professional ethical values through practical education, has yielded substantial evidence of success.

Enhancement of Professional Ethical Values:

1. Better decision-making: Practical education has improved decision-making skills, of students demonstrating a greater consideration for ethical implications.

2. Increased professionalism: The students have exhibited a higher level of professionalism, characterized by integrity, accountability, and respect for others.

3. Positive impact on organizations: The college sees a positive impact on their culture and operations, the students demonstrates improved ethical behavior and a stronger commitment to professionalism.

These outcomes have been observed through various evaluation methods, including feedback, and assessments of participant performance. The evidence suggests that these best practices have been effective in promoting skill development and enhancing professional ethical values.

6. Problems Encountered and Resources Required

Chotanagpur Law College, located in Ranchi, Jharkhand, has faced numerous challenges in implementing its best practices. One major issue is financial constraints have also hindered the college's ability to implement best practices. Limited funding has restricted the college's capacity to invest in modern teaching methods, library resources, and student amenities.

Furthermore, the college has faced challenges in attracting and retaining top

talent, both in terms of faculty and students. Geographic location and limited job opportunities in the region have contributed to this issue. These challenges have collectively impeded Chotanagpur Law College's efforts to implement best practices and provide a world-class education to its students. Although the college has to a great extent overcome the challenges and is successfully treading on the path of becoming the best law.

Provide web link to:
- Best practices in the Institutional web site
- Any other relevant information

Key Indicator - 7.3 Institutional Distinctiveness

Metric No.	
7.3.1 **Q₁M**	*Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words* Chotanagpur Law College stands out as a premier institution in providing quality legal education, thanks to its distinctive features. One of its notable aspects is its commitment to making legal education accessible to all sections of society, with a focus on marginalized communities. The college's strong emphasis on Value-Based Education inclusive education ensures that students receive a well-rounded education that goes beyond academics. This approach helps shape students into responsible, law-abiding duty bound citizens who are devoted to the betterment of society. Another significant feature is the college's Distinguished Alumni, which includes notable figures like Late justice S.B . Sinha Late Justice M. Y. Eqbal former judges Supreme Court presently Justice Ananda Sen , Justice Sanjay Drivedi are judges in High Court of Jharkhand amongst many others. This speaks to the college's ability to produce high-caliber professionals who

make a significant impact in the legal world.

Additionally, the college's Academic Programs, including its undergraduate and postgraduate courses, are designed to provide students with a comprehensive understanding of the law. With a strong focus on research and specialization, students are well-prepared to excel in their chosen careers.

Provide web link to:
- Appropriate web in the Institutional website
- Any other relevant information

https://cnlawcollege.ac.in/assets/uploads/1737970764_f62d29e09007cfa9700e.pdf

Future Plans of action for next academic year (200 words)

Chotanagpur Law College has outlined ambitious plans for its future development, particularly after the implementation of the National Education Policy (NEP).

Key Initiatives:

1. Skill Development Courses: The college aims to introduce skill development 'A' credit courses in each semester, focusing on enhancing students' practical skills and employability.
2. New Academic Programs: Plans are underway to launch a BA LL.B five-year integrated program, providing students with a comprehensive education in law and liberal arts.
3. Student Development: The college is committed to fostering an environment conducive to students' intellectual and inclusive development, promoting unity in diversity, harmony, and gender equity.
4. Infrastructure Upgrades: Continuous upgrading of college infrastructure and resources is a priority, ensuring students have access to modern facilities and technology.
5. Practical Legal Knowledge: The college aims to enhance students' soft skills and practical legal knowledge, preparing them for successful careers in law and beyond
6. Also updating the curriculum and inclusion of concept of Bhartiya Nyay Darshan in relevant papers.
7. Upgrading the syllabus of those subjects which need modification according to the changes in current laws.

Name _Dr. SAKSHI PATHAK_

27.1.25

Signature of the Coordinator, IQAC

Coordinator
IQAC
Chotanagpur Law College
Ranchi

Name _Prof.(Dr.) PANKAJ KUMAR CHATURVEDI_

27.01.2025

Signature of the Chairperson, IQAC

Director cum Principal
IQAC
Chotanagpur Law College
Ranchi

★★★

<u>Abbreviations:</u>

CAS   -   Career Advancement Scheme

CAT   -   Common Admission Test

CBCS   -   Choice Based Credit System

CE   -   Centre for Excellence

COP   -   Career Oriented Programme

CPE   -   College with Potential for Excellence

DPE   -   Department with Potential for Excellence

GATE   -   Graduate Aptitude Test

NET   -   National Eligibility Test

PEI   -   Physical Education Institution

SAP   -   Special Assistance Programme

SF   -   Self Financing

SLET   -   State Level Eligibility Test

TEI   -   Teacher Education Institution

UPE   -   University with Potential Excellence

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For Communication with NAAC

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